BANCROFT ELEMENTARY SCHOOL, PARENT FACULTY CLUB (PFC)
MEETING MINUTES **FINAL**

September 8, 2026, 6:30pm @ Bancroft Elementary Library

The meeting was called to order by PFC President Tamara Jimenez at 6:30 p.m.

EXECUTIVE BOARD MEMBERS IN ATTENDANCE
Tamara Jimenez / President – Present
Jessica Kelmon / VP Activities – Present
Sandra Gonzalez / VP Communications – Present
Mimi Hardie / VP Fundraising - Present
Heather Salter / Treasurer – Present
Sean Harrington / Recording Secretary – Present
James Heaton / VP Strategic Funds - Present
Isabel Nguyen / Parliamentarian/Historian – Present
Linda Flynn / Principal – Present
Executive Board Members Absent:
Ruth Rossimov / Financial Secretary

OTHERS PRESENT
Seena Brownell Benavides, Evellyn Barrera, Mary Anne Parker, Gloria Birch, Lauren Fast, Alison Leach, Hannah Clark, Casey Hammer, Akhil Janardhanan, Stefanie Lee, Anna Le Breton, Raenelle Tauro, Jenna Morishita, Wendy Mac, Mayte Vera, Sarah Long, Greg Wong, Lauren Rosenthal

6:30-35 Welcome
- PFC President Tamara Jimenez welcomed everyone to the meeting.
- Starting this year, PFC meetings will continue to be broadcast on Zoom, but attendance and votes will only be counted for in-person attendees

6:35-37 Reading and Approval of May 2026 Minutes / Sean Harrington
- Motion to approve; motion passes to approve minutes

6:37-47 Financial Report/Budget Update / Heather Salter
- Explanation of line-item income and expenses for the past 3 months (available on Konstella)
- Re-introduction of expense reimbursement form
    - Note: It is easier to reimburse and supply additional funds if requests are submitted early!

6:48-57 Faculty Reports (in addendum)
- Mary Anne Parker reporting for TK - 1st Grade
- Evellyn Barrera reporting for 2nd and 3rd Grade
- Seena Brownell reporting for 4th and 5th Grade

6:58-59 Fundraising Update / Mimi Hardie
- $28,000+ raised from Bobcat Day
- Fall fundraising classroom competition - Make sure you have linked to your child in Konstella!

6:59-7:14 5th Grade Fundraising & Spirit Wear / Gloria Birch and Lauren Rosenthal

- Funds raised through *Moana* screening and paleta sales
- Requesting that 4th grade outdoor ed fundraisers take charge of movie night concessions 9/25
- 5th grade T-shirts - paid by sponsors
- Fall Fest 10/23 will be the final fundraising event for 5th grade Outdoor Ed
    - Fall Dance and Bistro - tables, food trucks, concessions
    - Time slots for dances - performance by 5th graders
    - No haunted house
    - 5th grade committees: Getting 5th graders involved in planning and volunteer roles
    - More volunteers will be needed!
- Spirit Wear
    - New vendor Spoken Cloth - online store should be active next week
    - Available for purchase in front office for $20 (cash only)

7:14-20 Principal's Corner / Linda Flynn

- Student assessments are done
- Cycles of action based on assessment results - grade level teams identify focus areas - plan to Oct 14 - primary focus areas in reading/math
- Two vacancies - hiring for 5th grade TWDI Spanish - long-term sub in position right now
    - Q: If parents like the substitute, can he be hired long term?
        - A: No. Needs the correct credentials to be a permanent teacher.
- New Resource Specialist starting soon

New Business

- Do you have ideas for ways to spend PFC funds to benefit the school and community? Submit a strategic funds request before the PFC's next board meeting (typically first Tuesday of the month). Email VP Strategic Funds James Heaton at vp.strategicfunds@bancroftpfc.org or find the link under "Contact Us" on the PFC website.

Meeting adjourned at 7:24 p.m.

Upcoming Events

- Dine to Donate @ Mooyah 9/17
- Movie Night 9/25

Next meeting: October 2026

Did you know the PFC has a website? Check it out at http://bancroftpfc.org/

Teacher Updates:

Mary Anne Parker - TK, K, and 1st Grade

T.K. is off to a wonderful start learning the procedures and routines.
They have been working on Nursey Rhymes such as “Hickory Dickory Dock” and “The Cow Jumped Over the Moon”.
They started letters of the week and the letter is ‘A” and the T.K. Cycle of Inquiry is to improve letter recognition!
In Science, their unit is “Discovering Plants’.

Kinder is also off to a wonderful start learning the procedures and routines in Kinder and making friends.
They are working on Beginning Sounds, Recognizing Letters lowercase and Capital letters, and they are reading the Wonders story “Pouch” about a baby Kangaroo who is learning Independence.
In Math, they are recognizing and writing numbers, counting, sequencing and patterns.
Kinder’s Cycle of Inquiry is Recognizing numbers to 10. For September the Theme is Fall and All About Apples.
Big Shout Out to PFC: Kinder wanted to be sure to thank PFC for streamlining how the students and families are getting their Spirit Wear! Thank you PFC!

First Grade: There are so many Firsts in First Grade and they are off to a wonderful start learning new routines and procedures, making new friends and having a full day at school!
First Graders are reviewing the short vowel sounds, blends and practicing sounding out words for their reading and for their writing using our Science of Reading Program and Wonders program.
In Math, we are learning how to make 10 to add, using ten frames, number bonds, number paths (number lines) and doubles facts.
First Grade’s cycle of inquiry is to work on math fluency in adding and subtracting numbers to 10 and the Mathematical Practice of learning to explain their reasoning.
In Science, the Unit is called “Sky Watchers” and the students have been learning about the what is in the “daytime sky and what is in the nighttime sky”!
For September, we also have the themes of Making Friends, Fall/Autumn and All About Apples!
Shout Out again to PFC for streamlining the Spirit Wear pick-up procedure.

Shout Out PFC: It was an amazing Ice Cream Social! Lots of delicious ice cream, the turn out was great and the families kept on coming throughout the Ice Cream Social! A special thank you to the Northgate Band and Flag Corp, Wonderful! Thank you PFC for this Bancroft Community building event!

This weekend there was the Heather Farms Synchronized Swimming Show by our Walnut Creek Aquanauts! Ms. Diane’s daughter, Kylie was in the Synchronized Swimming Show with other Bancroft students. This year’s theme Las Vegas! There are many swimmers training for the Synchronized Olympics in 2028 and all of this in our backyard of Walnut Creek and Bancroft Community!

Evellyn Barrera - 2nd and 3rd Grade

2nd: Young, Barrera, Steele, Freitas

- All classes finishing unit 2 in math.
- Freitas started Matter in science.
- Freitas started personal narrative
- Unit 1 in Wonders and Maravillas
- Science - Beginning with water cycle
- Beginning of year assessments
- Planning the year ahead/field trips
- Started STEAM and Garden rotations with Ms. Alisa and Mrs. Burns

3rd: Ceja, Diaz, Holmes, Freitas

- Freitas 3rd grade has field trip 9/10 to Shadelands Ranch Museum
- All classes finishing up unit 2 in math. Testing Thursday/Friday and Monday.
- All classes starting personal narrative in writing.
- All classes at Unit 1 week 4 in Wonders

Seena Brownell - 4th and 5th Grade

4th grade: Science: rock cycle
ELA: Realistic fiction, expository text, and narrative writing
Math: Place value, rounding and estimating strategies to solve real-life problems
They have 3 scheduled field trips: John Muir House in March, Blackhawk Museum in May, and Bancroft Gardens in April

5th grade: In math, we are working on adding and subtracting decimals; in science, the solar system and the 3 states of matter; and in literature, *The Year of the Boar*, including citing text evidence and analyzing character development.
In history, we are reading about Indigenous people and how geography and climate affected them. With some focusing on states and capitals
We have our first field trip in September to the wetland and sanitation
Starting to work on the Harvest Festival and the Holiday boutique