

BANCROFT ELEMENTARY SCHOOL, PARENT FACULTY CLUB (PFC)

MEETING MINUTES **FINAL** – **AMENDED 10/21/25**

May 13, 2025, 6pm @ Bancroft Elementary Library

The meeting was called to order by PFC President Sandra Gonzalez at 6:06 p.m.

EXECUTIVE BOARD MEMBERS IN ATTENDANCE

Sandra Gonzalez / President – present
Tamara Jimenez / VP Activities - present
Agam Patel / Treasurer – present
Corrina Edwards / Recording Secretary - present
Yotam Levine / Parliamentarian – present
Isabel Nguyen / VP Communications – present
Linda Flynn / Principal - present

Executive Board Members Absent: Brooke Nie - Co VP Communications, Ruth Rossimov - Financial Secretary, Kelly Bottarini - VP Fundraising

OTHERS PRESENT

In Person Attendees: Nathalie Rodriguez, Sean Harrington, Evellyn Barrera, Deanne Giffin, Rakel Cromwell, Oksana Ushkalova, Mary Anne Parker, James Heaton, Jenna Boyd, Maria Jose Castilla, Alisa Kutsel; Zoom Attendees: Jennifer Labrum Cole

Welcome Sandra Gonzalez welcomed everyone to the meeting.

Reading / Approval of April 2025 Minutes Motion to approve April 2025 meeting minutes, Motion passes, unanimous

Financial Report/Budget Update Agam Patel went through the YTD April actuals and budget and explained the line-item income and expenses (available on Konstella).

Faculty Reports

- Mrs. Parker reporting for TK - 1st Grade
- Ms. Barrera reporting for 2nd and 3rd Grade
- Mrs. Giffin reporting for 4th and 5th grade

Principal's Corner

Ms. Flynn updated on the following:

- Ms. Flynn thanked the community for going above and beyond for the staff this month!
- Supporting teacher transition plans with upcoming staff changes at the school

Old Business

2025/2026 Proposed Budget Review and Approval: Agam Patel went through the line-items of the proposed 25/26 budget.

The Bancroft PFC agreed to reimburse MDUSD for the cost of the following funded positions at Bancroft School for the 2025-2026 school year:

- One Instructional Assistant at 0.8 FTE
- Two Instructional Assistants at 0.675 FTE

- One Instructional Assistant at 0.4875 FTE
- One Intervention Teacher at 0.2 FTE

Motion to approve 25/26 budget as presented, Motion seconded, Motion passes unanimously, less 1 abstention

2025/2026 Executive Board Elections: Sandra Gonzalez reviewed the full slate of candidates for the PFC Executive Board.

Motion to approve slate of candidates as presented, motion passes unanimously.

PFC Board voted prior to this meeting to extend transition of candidates to the end of the current fiscal year so July 1st will be the official transition date for the new slate of candidates. Between now and then will be the transition period.

Approved Candidates:

President: Tamara Jimenez

VP: Isabel Nguyen

VP Fundraising: Kelly Bottarini

VP Strategic Funds: James Heaton

VP Communications: Sandra Gonzalez

Treasurer: Heather Salter

Recording Secretary: Ruth Rossimov

Parliamentarian/Historian: Yotam Levine

The following three Executive Board Members will have signing authority on bank accounts: Tamara Jimenez (President), Heather Salter (Treasurer), and Isabel Nguyen (Vice President).

New Business / Other Topics

Strategic funds request – sound equipment

- Request withdrawn for the time-being

Strategic funds request – iPads for the Steam Lab

- Alisa Kutsel requested to allocate strategic funds to purchase 20 iPads to allow for lessons around stop motion animation, photography classes, and digital art
- Total \$392.86 cost per iPad before discount (discount offered for packs of 10)
 - o Estimated \$7857.20 total cost for 20 iPads
- Request to purchase 20 iPads and a storage unit to keep them secure

Motion to approve 20 iPads, protective accessories, and a storage unit for up to \$15,000, pending App approval from the district. App approval is defined as district approves apps that support teaching stop motion animation. Motion seconded and motion passes unanimously, less 1 abstention.

Meeting adjourned at 7:06pm.

This is the last meeting of the 2024/2025 school year! Next meeting: September 2025

Did you know the PFC has a website? Check it out at
<http://bancroftpfc.org/>

Teachers Updates:

Mary Anne Parker – TK, Kinder, First Grade

TK is wrapping up the end of the year, with Assessments and getting ready for Open House.

The Student Teacher in TK and Ms. Linda are finishing their theme of Meadow Animals. They read Frog and Toad books and are now working with the Under the Sea theme.

In Math- they are counting and sequencing numbers. They are using plastic fish for sequencing and sorting as part of the Under the Sea theme for math.

Kinder is wrapping up the end of the year with lots of review!

They are also doing assessments and getting ready for Open House.

They are following the theme of Living Things in Science and Wonders. Currently they are watching live feed of baby eagles hatching in Southern California!

In Math they are working on Measurement & sorting objects.

In Dual Kinder, for the theme of Living Things they are doing everything Butterflies in English and in Spanish!

First Grade is wrapping up the end of the year with assessments, lots of review and getting ready for Open House.

In Science, for the theme of Living Things we are growing plants and studying the plants and animals that are in California or that are National Symbols, such as the California Poppy and the United States Bald Eagle.

In First Grade we've learned about Rainbows, celebrated Earth Day and Cinco de Mayo!

In Math, we are learning about the attributes of Geometric Shapes and Geometry & Measurement.

We are also finishing up our Trimester Opinion Writing, looking for sentences that start with a capital and end in punctuation and have at least one (or more reasons) supporting your opinion!

The teachers are enjoying seeing the growth and progress the students have made this school year! Kudos to the parents, too! Keep reading over the summer!

Thank you parents and the PFC for all your hard work and making this year really special!

Ms. Barrera reporting for 2nd and 3rd Grade

Second Grade:

- ELA
 - Reading Fiction and Nonfiction building comprehension skills
 - Practicing Comparing and Contrasting characters
- Math
 - Geometry
 - Fractions
 - Multiplication and Division
- Writing
 - Opinion Writing
- Social Studies
 - Maps
 - Government
- Science
 - Ecosystems
 - Habitats
 - Land/Earth Changes
 - Matter

Third Grade:

- Math - finished fractions, moving on the Area and Perimeter
- Science - Life in Ecosystems. Students are making observations on caterpillars that have/will morph into butterflies *fingers crossed*
- Writing - informational/research writing. Students have typed their final reports
- Students have been practicing and gearing up for the recorder concert before Open House
- Social Studies - finishing up chapter about changes in CA over time and life then and now
- Classes are finishing up state CAASPP testing. We just have individual student make-ups left to finish
- We had a GREAT last field trip to Big Break Regional Shoreline!