

BANCROFT ELEMENTARY SCHOOL, PARENT FACULTY CLUB (PFC) MEETING MINUTES

October 15, 2024, 6pm @ Bancroft Elementary Library

The meeting was called to order by PFC President Sandra Gonzalez at 6:05 p.m.

EXECUTIVE BOARD MEMBERS IN ATTENDANCE

Sandra Gonzalez / President
Kelly Bottarini / VP Fundraising
Isabel Nguyen / VP Communications
Corrina Edwards / Recording Secretary
Agam Patel / Treasurer
Yotam Levine / Parliamentarian
Linda Flynn / Principal

OTHERS PRESENT

Maria Jose Castilla, Tatiana Khan, Isabel Nguyen, Oksana Ushkalova Deanne Giffin, Mari Anne Parker, Evellyn Barrera, Elizabeth Silva, Amy Navarrete, Rakel Cromwell, Ksenta Kuzmina, Alisa Kutsel

Welcome

Sandra Gonzalez welcomed everyone and we had introductions. Movie night brought in almost \$700.

Approval of September 2024 Minutes

Motion to approve September 2024 meeting minutes, (remove highlighted portion) change Hospitality funds to Family Night. Motion passes, unanimous

Financial Report/Budget Update

Agam went through YTD September budget. And explained the line item income and expenses (available on Konstella). Added \$500 for Dia De las Muertas.

Cash Balance (Oksana) – Question around outstanding checks balance that we have paid out and hasn't been cashed yet

Faculty Reports

- Mrs. Parker reporting for TK - 1st Grade
- Ms. Barrera - reporting for 2nd and 3rd Grade
- Mrs. Giffin reporting for 4th and 5th grade

Principal's Corner

Ms. Flynn updated on the following:

- IA Staff update: 4/5 Instructional Assistants hired. Expect all 5 to be filled soon
- School counselor is getting ready to launch Social Skills groups to assist students. Examples of targeted areas: Friendship groups, good sportsmanship
- 5th Grade Camp: Amount of money students are paying for is their cost to attend the camp for those 4 days. PFC / School pays for transportation, 20 counselors to attend, stipends/etc. that teachers get, small amount to cover a few scholarships
- Continuing to follow up on request to District around counselor's time at the school

Committee Reports

Fundraising Updates

- In great shape for Fall Pledge, start gearing up for planning auction & walk-a-thon. Fall pledge at 94k, over 50% participation in Fall Pledge

Fall Fest Alissa/

- Fall Fest: pre-sales for tickets started, over 300 sold, >70% 5th grade student participation and lots of student excitement around Haunted House.
- In terms of budget, doing ok so far!
- Change this year: Last year fall fest was fully funded by PFC, but because of budget decrease, we changed it to a cost neutral event, volunteer heavy event – need volunteers for entrance, games, setup, takedown, etc. Biggest concern is volunteer sign up.
- Request to add a description on the jobs to clarify volunteer roles;
- Request to send volunteer sign ups to room parents & teachers to send out to classroom for visibility to parents.

Dia Del Los Muertos (Elizabeth)

- Planning is underway, lots of themed activities for the kids
- Oct 24th at 2:45pm looking for volunteers to help decorate / setup
- Around \$200 budget so far, a few purchases remaining

Community Service Day / Garden Update (Tatiana)

- Successful event - more families participated this year, 80+ people attended
- Read email from Ms. Burns talking about the success of the event

Walk-a-thon (Sandra)

- Shirt sales will start next week and packets will go home with students at end of the month
- Expect to bring in ~\$53k
- Space Walk-a-thon theme, November 15th
- Parents & Families invited to watch / volunteer

Run/bike to school (Sandra)

- Tomorrow! Flyers have been sent home, students are excited!

New Business

How to engage more community members to engage in PFC

- Room parents encourage that at least 1 parent from each class to attend
- Teachers send out PFC Meeting notifications to parents

PFC has been funding Dianne Adair care for kids but no participation so not offering anymore

- Potentially a zoom meeting 'listen in only' option (Hybrid meeting to difficult in the past) Can consider having a chat monitor
- Potential survey to parents about why they can't attend
- Promote PFC on Social Media pages

Room Parents

- Reminder that all room parent messages need to come through Konstella

Meeting adjourned at 7:19pm.

Did you know the PFC has a website? Check it out at

<http://bancroftpfc.org/>