

BANCROFT ELEMENTARY SCHOOL, PARENT FACULTY CLUB (PFC) MEETING MINUTES

September 10, 2024, 6pm @ Bancroft Elementary Library

The meeting was called to order by PFC President Sandra Gonzalez at 6:04 p.m.

EXECUTIVE BOARD MEMBERS IN ATTENDANCE

Sandra Gonzalez / President
Tamara Jimenez / Vice-President
Kelly Bottarini / VP Fundraising
Brooke Nie & Isabel Nguyen / VP Communications
Ruth Rossimov / Financial Secretary
Agam Patel / Treasurer
Yotam Levine / Parliamentarian
Linda Flynn / Principal

OTHERS PRESENT

Maria Jose Castilla, Tatiana Khan, Amanda Pinkham, Brooke Nie, Tamara Jimenez, Isabel Nguyen, Mary Anne Parker, Agam Patel, Yotam Levine, Lauren Rosenthal, Oksana Ushkalova, Melanie Larzul, Deanne Giffin, Lucia G, Magdalena Reyes, Jimena P.

Welcome Sandra Gonzalez welcomed everyone and we had introductions.

Approval of May 2024 Minutes

Motion to approve May 2024 meeting minutes, no corrections

Motion to approve Yotam. Second Tamara Jimenez. Unanimous YES to approve. Motion passes

Financial Report/Budget Update

Agam Patel went through the current budget and explained the line item income and expenses (available on Konstella). Also mentioned, the difference between Konstella and the shared budget spreadsheet. Columns B & C are the actuals. Column D is the estimate that is remaining from the estimate

Reserve Funds: Use of 44,000 this year. This is similar to the 2023-24 school year.

Family Night – may need to increase funding due to increased cost of goods

Faculty Reports

- Mrs. Parker reporting for TK - 1st Grade
- Ms. Barrera - reporting for 2nd and 3rd Grade
- Mrs. Giffin reporting for 4th and 5th grade

Principal's Corner

- Staffing Update: 4/5 Instructional Assistants hired
- Site Goals in the areas of Math, ELA, TWDI, and SEL are being set
- Outdoor Ed 2024-25: Parent Meeting Scheduled for 9/24
 - estimated \$12,000.00 gap between cost of camp and student contribution
 - Funding shared between PFC and School Site

Committee Reports

Fundraising – In good shape. Class competitions have been helpful. Suggestion for room parents to get support

participation on Konstella

Fall Fest Update: New co-chair. Volunteer dependent event. Scheduled for October 26th.

- Note: Fall Fest is no longer in the PFC budget, and this needs to be a cost neutral event
- Details are still TBD

Walnut Creek Community Service Day, October 12th

- School / garden clean up day

Walk A Thon Update: Space Walk A Thon, November 15th

- Dine to Donate: Launch Wednesday September 18th, Round Table ClubHouse

Run/bike/roll to school :

Auction: Theme ~ "Island Vibe"

- Volunteer needs: Procurement Lead, Online Auction Manager, Communication Lead, Teacher Liaison/Party Lead
- Easier systems to support new volunteers
- Goal is for less work this year

New Business

Strategic Funds Request:

- request for funds for Dia de los Muertos
- Motion for \$500.00 for strategic funds
 - ◆ Emphasis on reusable items
 - ◆ Open for all students to participate
 - ◆
 - ◆ Alisa Kutsel seconds the motion
 - ◆ Unanimous vote Yes: Motion Passes

Family Nights Budget:

The cost of everything is increasing. For example: Ice cream cost in 2023-24 = \$500, 2024-25 = \$1000

Discussion: Increase the budget for Family Nights

- Suggestion: small cost to attend vs. cost neutral
- Movie night is the most expensive family night
- Donation Buckets
- Available supplies to prevent over buying and duplication of inventory
- 80% of PFC budget goes to fund positions at BFC
- First year that we will charge for Fall Fest, & Talent Show
 - Funds go back to Strategic Funds
- Always ask for donations. PFC is non-profit donation.
- Explore community for donations to offset Family Night Costs

Adjourn:

7:52pm

Next Meeting October 15, 2024

Did you know the PFC has a website? Check it out at

<http://bancroftpfc.org/>