

# BANCROFT ELEMENTARY SCHOOL, PARENT FACULTY CLUB (PFC) MEETING MINUTES **FINAL**

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**May 14th, 2024, 7pm @ Bancroft Elementary Library**

The meeting was called to order by PFC President Sandra Gonzalez at 7:04 p.m.

## **EXECUTIVE BOARD MEMBERS IN ATTENDANCE**

Sandra Gonzalez / President  
Tamara Jimenez / VP Activities  
Kelly Bottarini / VP Fundraising  
Yotam Levine / Treasurer  
Sarah Rhodes / VP Strategic Funds  
Agam Patel / Recording Secretary

## **OTHERS PRESENT**

Evellyn Barrera, Ria Bhatt, Jenna Boyd, Marissa Cedarleaf, Raket Cromwell, Alison DeGuzman, Corrina Edwards, Linda Flynn, Deanne Giffin, Lucila Guichou, Tatiana Khan, Alisa Kutsel, Stefanie Lee, Denise Lyle, Alex Maclean, Isabel Nguyen, Brooke Nie, Mary Anne Parker, Maria Reissig, Maggie Rinow, Liz Ramos, Ruth Rossimov, Maria Jose Castilla Sastre, Jon Shikuma, Elizabeth Silva, Katrina Stortz, Oksana Ushkalova

**Welcome** Sandra Gonzalez welcomed everyone and we had introductions.

**Approval of April 2024 Minutes** Motion to approve April 2024 meeting minutes, with a correction to language regarding **Specialty Teacher Material Fund Expenses**, was passed.

## **Financial Report/Budget Update**

Yotam Levine went through the current budget and explained the line item income and expenses (available on Konstella). Also mentioned, the deadline for teacher reimbursement submissions will be accepted until June 14th, 2024.

## **Faculty Reports**

- Mrs. Parker reporting for TK - 1st Grade
- Ms. Barrera - reporting for 2nd and 3rd Grade
- Mrs. Giffin reporting for 4th and 5th grade

## **Principal's Corner**

Sandra Gonzalez reported on behalf of Cynthia Dunn, who could not attend, that Mrs. Dunn will submit paperwork for PFC-funded positions.

## **Committee Reports**

**Staff Appreciation:** Alex Maclean gave a recap and said it went well, including the lounge was stocked with food and fun prizes for staff.

**Talent Show:** Maggie Rinow reported that the event went well. The total expenses were approximately \$1,100, with \$500 in donations received, resulting in a net loss of about \$600. Plans are in place to sell tickets next year to cover costs. Efforts to obtain the video of the show are ongoing.

**Art Show:** Alisa Kutsel updated on the art show scheduled for the same time as the open house on May 22nd. Volunteers are needed for setup in the library and steam lab. Northgate students will be publishing

an art book composed of digital art created by highschool students inspired by Bancroft 1st graders. They will donate a book to the Bancroft library, and they may be available to purchase.

## **Old Business**

2024/2025 Proposed Budget Review and Approval: Yotam Levine reviewed the proposed budget. An adjustment was made to the 'Speak Up Be Safe' line item based on an incoming invoice; the expense amount was updated from \$8,400 to \$8,772.

The Bancroft PFC agreed to reimburse MDUSD for the cost of the following funded positions at Bancroft School for the 2024-2025 school year:

- Five instructional assistants at .4875 FTE
- Math intervention specialist at .4 FTE
- School counselor at .1 FTE

Tamara Jimenez made a motion to approve the 2024/2025 draft budget, seconded by Kelly Bottarini. The motion passed with 32 yes votes, 0 no votes, and 1 abstention.

2024/2025 Executive Board Elections: Sandra Gonzalez reviewed the full slate of candidates for the PFC Executive Board. Sarah Rhodes made a motion to approve the slate of candidates, seconded by Kelly Bottarini. The motion to approve the slate of candidates carried with 33 yes votes.

Approved candidates:

President - Sandra Gonzalez

VP Activities - Tamara Jimenez

VP Communications (Co-Chairs) - Isabel Nguyen and Brooke Nie

VP Fundraising - Kelly Bottarini

Treasurer - Agam Patel

Recording Secretary - Corrina Edwards

Financial Secretary - Ruth Rossimov

Historian/Parliamentarian - Yotam Levine

Sandra Gonzalez mentioned that the position for VP of Strategic Funds is still open, along with several non-board positions.

The following three Executive Board Members will have signing authority on bank accounts: Sandra Gonzalez (President), Agam Patel (Treasurer), and Tamara Jimenez (Vice President). Agam Patel will replace Yotam Levine. Sandra Gonzalez and Tamara Jimenez will retain current signing authority on bank accounts.

## **New Business**

Dine to Donate - next dine to donate is at Handel's ice cream in Walnut Creek on May 29th (will get 20% of qualifying sales), raised ~2k from Gott's dine to donate

Volunteer Appreciation is on Wednesday, May 15th

Open House - on May 22nd, along with the Art Show, will also have food trucks and musical performance from students

Open Committee leads - some of the highlighted needs for committee leads were for disaster preparedness, family nights and spirit wear.

Meeting adjourned at 8:15pm.

Did you know the PFC has a website? Check it out at  
<http://bancroftpfc.org/>