

BANCROFT ELEMENTARY SCHOOL, PARENT FACULTY CLUB (PFC) MEETING MINUTES **FINAL**

April 16th, 2024, 7pm @ Bancroft Elementary Library

The meeting was called to order by PFC President Sandra Gonzalez at 7:05 p.m.

EXECUTIVE BOARD MEMBERS IN ATTENDANCE

Sandra Gonzalez / President
Tamara Jimenez / VP Activities
Kelly Bottarini / VP Fundraising
Yotam Levine / Treasurer
Sarah Rhodes / VP Strategic Funds
Agam Patel / Recording Secretary
Cynthia Dunn / Principal

OTHERS PRESENT

Evellyn Barrera, Gloria Birch, Jenna Boyd, Marissa Cedarleaf, Rakel Cromwell, Corrina Edwards, Deanne Giffin, Lucila Guichou, Stefanie Lee, Denise Lyle, Brooke Nie, Mary Anne Parker, Maggie Rinow, Heather Salter, Jon Shikuma, Elizabeth Silva, Oksana Ushkalova

Welcome Sandra Gonzalez welcomed everyone and we had introductions.

Approval of March 2024 Minutes Motion to approve March 2024 meeting minutes was passed.

Financial Report/Budget Update

Yotam Levine went through the current budget and explained the line item income and expenses (available on Konstella).

Faculty Reports

- Mrs. Parker reporting for TK - 1st Grade
- Ms. Barrera - reporting for 2nd and 3rd Grade
- Mrs. Giffin reporting for 4th and 5th grade

Principal's Corner

Mrs. Dunn provided updates on:

- Staffing Updates: Fully staffed except for 2 lunch supervisors. Also no teachers leaving for next year
- Clarification on MDUSD hiring process for the new principal: Format changed from having a panel with administrators and parents to using parent surveys as the main way to gather feedback from the community
- School Site Council: Need to fill 3 positions, more information and request will be coming in May
- Art Funding: Working on creating an art position to take advantage of Prop 28 funding

Committee Reports

Auction: Kelly Bottarini gave an update on fundraising efforts and events. The Auction earned ~35k net income (65k gross - 30k expenses), walk-a-thon surpassed the budget target, and Dollar-a-Day is ~53k away from the budgeted target.

Talent Show: Maggie Rinow gave an update on the talent show. Talent show is coming April 19th, split into two sessions with the first being for TK-2nd and the second for 3rd-5th. The dress rehearsal is the night before on April 18th. Looking for volunteers to help watch kids in the waiting area.

Old Business

No old business.

New Business

2024-2025 Board Nominations - Tamara Jimenez gave an update on the board and committee nominations to be voted on in the May meeting. Board Nominees:

President - Sandra Gonzalez
VP Activities - Tamara Jimenez
VP Communications (Co-Chairs) - Isabel Nguyen and Brooke Nie
VP Fundraising - Kelly Bottarini
Treasurer - Agam Patel
Recording Secretary - Corrina Edwards
Financial Secretary - Ruth Rossimov
Historian/Parliamentarian - Yotam Levine

2024-2025 Proposed Budget Review - Yotam Levine presented the draft budget. Notable proposed adjustments include:

- Specialty Teacher Material Fund Expenses to repurpose \$300 of the \$900 to instrumental, leaving \$600 to vocal music
- Change line item name for Field Trip to also include expenses
- Garden Materials can go from \$2,500 to \$1,500 (district paying 1k)
- Family Nights budget is getting 2k allocation

Also there was a discussion about breaking out auction expenses into line items to have more visibility on actual profit (e.g. fund a need would be an expense against the auction).

Sarah Rhodes made a motion to repurpose \$300 from the Special Teacher Material Funds to be paid to Sarah Rhodes as a reimbursement for money spent on the 4th and 5th grade Pirate Musical. Maggie Rinow seconded and the motion passed with 20 yes votes, 0 no votes and 0 abstained.

Sarah Rhodes made a motion to use strategic funds to start funding the outdoor education reserves for incoming 3rd, 4th and 5th graders with 3k going to 3rd graders, 4k going to 4th graders and 5k going to 5th graders. Also noted with the motion is to consider making this a standing resolution given reserve levels in the strategic funds. Tamara Jimenez seconded and the motion passed with 20 yes votes, 0 no votes and 0 abstain votes.

Meeting adjourned at 9:45pm.

Did you know the PFC has a website? Check it out at <http://bancroftpfc.org/>