## BANCROFT ELEMENTARY SCHOOL - PARENT FACULTY CLUB (PFC) MEETING MINUTES FINaL

## November 9, 2021 7pm, Online Zoom Meeting

The meeting was called to order by PFC President Heather Salter at 7:02 p.m.

## EXECUTIVE BOARD MEMBERS IN ATTENDANCE

Heather Salter / President Mrs. Dunn / Principal
Melissa de Porras / VP of Activities
Dory Barnard / VP Fundraising
Irina Rivera / VP Communications
Ben Nie / Treasurer
Cyndi Joly / Financial Secretary
Dave Barnard / Guest Recording Secretary in Gail Stohl's Absence
OTHERS PRESENT
Alisa Kutsel, Bjorn \& Marina Traag, Christina Hendricksen, Cyndi Joly, Deanne Giffin, Emily Andrews, Eric Kyono, Jessica Aguilar, Jessica Hoverson, Jessica Kelley, Jodie Shikuma, Kristina Johnson, Lee Chang, Mary Anne Parker, Priscilla Angeles, Sarah Rhodes, Stacy Scanlan, Stefanie Lee, Ximena Costa

## Welcome

- Heather Salter welcomed everyone to the meeting.


## Prior Meeting Minutes

- October 2021 meeting minutes were reviewed and approved with amendments: include financial summary; financial worksheets; and split new business from committee reports


## Financial Report/Budget Update

- Ben Nie reported October 2021 financial results

Income: Dollar a day at 97\% (Actual @ 101\%, Stripe 11/1/21 deposit not in total)
Matching gifts at 32\%
Walk-a-thon (Move-a-thon) at 0\%
Dine-to-Donate: \$110 from Kona Ice
Total income YTD: \$83K vs budget of \$137K (61\%)
(Added approved Income goal of \$15,000 for Spring Auction)
Expenses: Wrote checks for Fall Fest MDUSD use permit, walk/bike to school day library books,teacher material funds, principal discretionary fund, office supplies
Total Expenses YTD: \$54K vs. budget of \$180K (30\%)
(Added approved Fall Fest expense of \$1000)
Net Cash Available (10/31/21): \$250K
Cash Balance Jun 2022: \$146K assuming income goal met.
Remaining Strategic Funds: \$146K

## Traffic Planning

Sarah Rhodes provided an update on discussions on traffic planning.

## Faculty Reports

Ms. Parker Kindergarten and $\mathbf{1}^{\text {st }}$ Grade

- Working on completing student assessments and report cards.
- Kinder is encouraging community involvement through donations to the Monument Crisis Center

Food Drive. Teaching about thankfulness and the community.

- Introducing Chromebooks and RazKids for reading practice.
- Working on the lifecycle of the pumpkin.
- 1st Grade is working on narrative writing: bats and pumpkins.
- Thankful for the meaningful Day of the Dead presentations.
- Thanks to Mrs. Burns \& Miss Alisa for the amazing outdoor Fall Fest.
- Thank you for the Boo Grams.
- Thankful for the Halloween parade on Parish Drive for the parents ando on the Playground.
- Continuing lessons in the Garden, STEAM Lab, and Art Appreciation.
- Lots of activities for Veterans Day, including cars for vets in the hospital.


## Ms. Andrews $2^{\text {nd }}$ and $3^{\text {rd }}$ Grade

Both grade levels LOVED meeting with families during conferences as we discussed student growth, achievement, and goals. We also want to thank parents for contributions during fall celebrations and to all volunteers who came together to make the Fall Fest possible. We are finishing up reports of student progress for the first trimester, and have been administering the DRA (reading test measuring fluency, accuracy, and comprehension) to each student individually.

2nd grade-
Garden: learning about how seeds travel
Art: symmetrical art using hands
STEAM: lego construction, twister creations, and building bridges
Math: two digit adding and regrouping
ELA and SLA: building paragraphs focusing on narratives

## 3rd grade-

Garden: life cycles (incomplete and complete metamorphosis)
Art: textures and printmaking (painting yellow/orange/red on bubble wrap and stamping it onto paper to create "corn")
STEAM: building a bridge with a limited/specific amount of materials (popsicle sticks and tape) and exploring makers station and building
Math: fractions, multiplication and division
ELA and SLA: historical fiction, expository text, building paragraphs focusing on narratives and vivid details
P.E.: building physical endurance and practicing sportsmanship

## Mrs. Giffin $4^{\text {th }}$ and $5^{\text {th }}$ Grade

The Dia de los Muertos ofrenda in the MU was amazing. Students honored a loved one and contributed art. Students did a great job giving their presentations in Spanish and English.

4th English is reading Dear Mr. Henshaw, designing alarm circuits, and learning summarizing strategies.
5th English is read Bridge to Terabithia.
4th grade Social Studies- We concluded our study of California Indians and each class will be going on a field trip to Heather Farms to learn about how California Natives used local plants. Students get to experience grinding acorns and making toys out of willow branches.

5th grade Social Studies- Students have learned about Early Colonies and are leading up to the Revolutionary War.

We have a new report card which uses a 1-4 scoring rubric instead of a 1-3 rubric.

## Special Note about Student Pick-Up from Ms. Andrews

If adults picking up children could please have a sign with their child's name boldly printed on it and visible in the windshield, that would be AMAZING!! The teacher on car line duty can call out names of students which will make pick-up go quickly and smoothly. Thank you!

## Principal's Report

Mrs. Dunn provided an update on hiring Instructional Assistant for Kinder: 1 candidate recommended to hire. Lunch Supervisors still needed. November 17th will be a Zoom Story Night. November 19th we will hold the Walk-A-Thon. Boo Grams raised $\$ 400$.

Outdoor Education will be held in the Spring for 5th Graders for a total cost of $\$ 36,925$. So far $\$ 25,000$ has been earned. Jamba Juice Cards will be sold See's Candy Fundraiser concluding December 5th. Mod Pizza

Dine-to-Donate to be held. Suzanne seeking a co-lead to coordinate.
Reminder to complete school survey about School Climate to be used for the SPSA.
Town Halls on vaccines for children to be held 11/10, 11/16, 11/29 as stated in the Theresa Harrington email from the district. Not required to inform school if child is vaccinated, but it is helpful if you do.

## Committee Reports

Walk-A-Thon-Bracelets ordered. T-shirts have been sold. Volunteer spots are still available through Konstella (2-3 volunteers per classroom desired). Donations of bubbles needed. Need to bag 130 T-shirts. There will be a boundary on the playground. No spectators, only volunteers. Sponsors include Dianne Adaire, Simply Selling Shirts, and Safeway.

Parent Advisory Committee (PAC) Update: At 10/26 MDUSD meeting, the 1:1 device initiative and newly adopted/updated tech plan were discussed. New Chromebooks were given to 6-12th graders. Next distribution will be 2nd-5th graers. Funding is coming from the Emergency Connectivity Fund (federal grant). The district is consolidating chromebook management at the District level moving forward. PFCs will not have to pay for chromebooks going forward! The district is working on the Rehab and replacement plan providing access to all students.

After School Enrichment: Added Yoga, more options for spring, opportunities for everyone
Fall Fest: Successful event, ran out of ice cream, 800 handed out, 5th grade played a BIG role in the success, haunted house for next year.

Art Appreciation: Every grade, every class, 4 or 5 times, 3 finished projects for lower grades, more involved projects for upper grades, Digital Portfolios: 79\% parent involvement, \$104 earned, 1000 looked, student artwork is being displayed in both the School Office and Library, Discussing additional ways of displaying artwork, Purchased furniture and supplies, reach out to Alisa Kutsel if you can volunteer and help out during your kids' time.

Fundraising/Auction Update: 5 Llttle Monkeys Shop-to-Donate in Store and Online, Gotts in December (possible), Auction prizes are being requested and gathered, Sloat Shop-to-Donate is still open.

## New Business

Dave Barnard suggested some form of holiday appreciation for the Bancroft staff by the PFC.
Meeting adjourned.

