September 14, 2021 7pm, Online Zoom Meeting

The meeting was called to order by PFC President Heather Salter at 7:00 p.m.

EXECUTIVE BOARD MEMBERS IN ATTENDANCE Heather Salter / President Mrs. Dunn / Principal Melissa De Porras / Vice President Dory Barnard / VP Fundraising Irina Rivera / VP Communications Ben Nie / Treasurer Cyndi Joly / Financial Secretary Jennifer Enson / Parliamentarian/Historian Gail Strohl / Recording Secretary

OTHERS PRESENT

Agam Patel, Ajay Awasti, Alice Burns, Alisa Kutsel, Andrea Chertoff, Angela Sandoval, Asma Shaikh, Baris Avsaroglu, Carrie Winchell, Christina Henricksen, Christina phone, David Barnard, Deanne Giffin, Diane Quinn, El Kyono, Emily Andrews, Gilbert Posadas, Jen Faught, Jessica Aguilar, Jessica Hoversen, Jessica Kelley, Jimena Picciano, Jodie Shikuma, Julia phone, Kailee, Kelly Mullarky, Kristina Johnson, Mariela, Mary Anne Parker, Meredith Yalenty, Morgan Dean, Mrs. Lee, Naho, Nilson Papa, Oleg Atamanenko, Roma Villafania, Roshini Greenwald, Sangeeta Ahuja, Sarah Rhodes, Stacy Scanlan, Stephanie Lee, Suzanne Yahiro Leibowitz, Yonghyun Yu

Welcome

• Heather Salter welcomed everyone to the meeting.

Prior Meeting Minutes

• May 2021 meeting minutes were reviewed and approved.

PFC Overview/Board Introductions

- Heather Salter provided an overview of the PFC.
- Melissa Bolton's reviewed what PFC funds.
- Ben Nie reviewed the budget of \$140K, majority is for funded positions.
- Dory Barnard reviewed fundraising.
- Cyndi Joly reviewed volunteering information. She mentioned that volunteers meet the same requirements whether helping in-person or online. Room parent duties can be performed remotely. Suzanne Yahiro Leibowitz mentioned that if you want to sign up to be a room parent, it can be done under the Committees tab in Konstella.
- Irina Rivera reviewed Konstella, mentioning that it is specific to Bancroft and that it is up to date. She said that the PFC website shows volunteering, fundraising and after school activities. Heather Salter mentioned that we use Parent Square for parent communication. Andrea Chertoff had a question about the Mt. Diablo Education Foundation and asked if Bancroft has access to foundation funds. Mrs. Dunn responded that information can be found on the Foundation's website.

Faculty Reports

Ms. Parker Kindergarten and 1st Grade

Welcome parents! Ms. Parker said that it is wonderful to have children back. During class time, it can be difficult to see faces with masks on, but lunchtime is nice since without masks can see what faces

look like. There are different routines and procedures in-class & at lunch. The children are working on it and have been doing great. They are doing iReady assessments on Chromebooks. She is thankful for the garden and STEAM program. Ms. Burns has done a great job in the garden. They did a monochromatic art lesson. Thank you for the yard duty and lunch staff. Thank you to parents and everyone who helped with the car line help and the crossing guard duty.

Ms. Andrews 2nd and 3rd Grade

• Ms. Andrews thanked the PFC for everything provided. At the start of the year, there was professional development on social and emotional learning. Thank you Mrs. Dunn. Students can bring in Bancroft Bests. Reading and math diagnostics are being conducted on iReady. The students are loving STEAM classes. They have been using individual packs of Wiki Stix. They are working in journals. They could use some reinforcement at home with some skills. Students should practice frequently used words, spelling patterns, addition up to 20 and down from 20, subtraction, shoe tying, knowing last names and birthdays as well as the city they live in. Third grade students can use some reinforcement at home of skip counting by 2s, 3s, 5s and 10s. They are working on regrouping and subtracting. Also, students should work on spelling first & last names and reading at night.

Mrs. Giffin 4th and 5th Grade

• Mrs. Giffin mentioned that they are learning about instruments. Three music teachers visited. The majority of 4th and 5th grade students signed up. They will be getting back to families soon. Instrumental music will be twice a week. They will miss class for one 45 minute lesson and one 30 minute lesson. Students will be responsible to learn what they are missing in class. It is a huge opportunity and responsibility. Diagnostics are being conducted on iReady. A PE teacher used to do a one hour a week class. It has been eliminated and teachers are doing it now. Some at-home help is needed with quickly knowing multiplication facts and daily reading. Ms. Alisa volunteered and helped with art. Thank you to the PFC for the case of copy paper provided to each class. At some point this year, we will need to replace the emergency food and water. Last year, there was \$500 in the fund for it. Thank you to Ben Nie for working with her regarding funds. Started the year with new playground equipment.

Principal's Report

Mrs. Dunn thanked the Bancroft community. There are three positions approved that closed yesterday. If indistrict applicants are selected, then we should have them soon. Lunchroom help is needed, there are no applications yet. She appreciates volunteers who have helped meet safety goals. Volunteers are needed to help with picture day. Students will wear masks until they get their pictures, remove masks briefly and then exit. There is a great leadership team at Bancroft. The 5th grade Outdoor Education program has been cancelled. Even with 120 days notice, if cancelled, Bancroft would lose 50%.

COVID-19 protocols are being followed. If anyone has listed symptoms, when they get test results, they should be emailed to either Mrs. Dunn or Wendy in the office. There were questions and comments from Baris Avsaroglu and Stacy Scanlan. Heather Salter mentioned that it is good to communicate it here but it is more on the district level.

Treasurer's Report

Ben Nie reviewed financial information. He discussed the funded positions and how replacement Chromebooks were purchased last year. Reserve funds are grade level specific. At the end of the school year, the budget is approved for the following year. Currently, Dollar a Day is at 96% of budgeted amount. Matching gifts are at 66%. Total expenses YTD are 27% (\$48K on a budget of \$180K).

Committee Reports

Garden—Alice Burns mentioned that students are great gardeners and help with watering & other activities. We received a \$100 bonus from Sloats. Thank you to Sloats. A shoutout to Ms. Parker's first grade class. A bee landed on someone's hand and someone calmly said "you don't have pollen, the bee will leave."

Walk/Bike to School Day—David Barnard mentioned to make sure that kids know how to walk or bike to school. The Diablo Region of Street Smart donated prizes. Sarah Rhodes mentioned that a map might be good to show where they are supposed to go. Ben Nie said that we had talked about Heather Farms or the Shadelands parking lot as alternate locations. We might be able to fit it into the family night budget line. We should notify the police department, mayor's office and the district. There was a motion, seconded and unanimous approval to use a maximum of \$900 for this event.

Art Appreciation/Fall Fest—Last year, Alisa Kutsel taught art lessons via zoom. She is seeing each class on a two week rotation. She is working on school wide monochromatic self pictures. There is an Artsonia website where parents can order objects with students artwork on it. Parents need to sign a permission note. The art program would get 20%. Alisa and Mrs. Burns are the co-chairs for Fall Fest. They would like to involve 5th

graders somehow. They are looking for volunteers to help. It will be held on October 16 during the day or early evening. There was motion, seconded and unanimous approval for up to \$1K on Fall Fest to create a community event including a haunted house.

Fundraising/Auction—Dory Barnard said that we are off to a great start. The Kona Ice fundraiser is Friday.

Other Upcoming Events/Reports—Angela Sandoval mentioned she is hoping to get the green team up and running again. 3rd and 5th grade students volunteer to help with recycling and reducing waste at Bancroft. They can join on Konstella.

No new business.

Meeting adjourned.