

# BANCROFT ELEMENTARY SCHOOL - PARENT FACULTY CLUB (PFC)

## MEETING MINUTES **FINAL**

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**October 12, 2021 7pm, Online Zoom Meeting**

The meeting was called to order by PFC President Heather Salter at 7:02 p.m.

### EXECUTIVE BOARD MEMBERS IN ATTENDANCE

Heather Salter / President                                 Mrs. Dunn / Principal  
Dory Barnard / VP Fundraising  
Irina Rivera / VP Communications  
Ben Nie / Treasurer  
Cyndi Joly / Financial Secretary  
Gail Strohl / Recording Secretary

### OTHERS PRESENT

Agam Patel, Alisa Kutsel, Carrie Winchell, Catherine Beier, Daniel Porras, David Barnard, Deanne Giffin, Diane Quinn, Donna Maloney, Emily Andrews, Eric Kyono, Grant Heinitz, Jeannette Giuliana Calenzari, Jessica Walsh, Jimena Picciano, Jodie Shikuma, Kristina Johnson, Lauren Cook, Maggie Rinow, Maloney Family, Maria Sky-Topf, Mariela Ramirez, Marina Traag, Mary Anne Parker, Meredith Yalenty, Morgan Dean, Namkwon Kim, Onir Karak, Roshini, Sarah Rhodes, Shavon Taylor, Stacy Scanlan, Stephanie Lee.

### Welcome

- Heather Salter welcomed everyone to the meeting.

### Prior Meeting Minutes

- September 2021 meeting minutes were reviewed and approved.

### Financial Report/Budget Update

- Ben Nie reported that there were payments for playground equipment, safety vest purchase, and the Konstella website. It was unanimously approved to amend the budget to include \$17.5K in income and \$2.5K in expense for the Spring online auction.

- Ben Nie reported September 2021 financial results

Income:       Dollar a day at 97%  
                  Matching gifts at 31%  
                  Walk-a-thon (Move-a-thon) at 0%  
                  Dine-to-Donate: \$0  
                  Total income YTD: \$85K vs budget of \$122K (70%)

Expenses:       Wrote checks for teacher material funds, principal discretionary fund, safety vests, playground equip,  
                    back to school balloon arch, Konstella renewal, checks & envelopes re-order  
                    Total Expenses YTD: \$52K vs. budget of \$180K (29%)

**Net Cash Available (9/30/21): \$253K**

**Cash Balance Jun 2022: \$130K assuming income goal met.**

Remaining Strategic Funds: \$130K

## **Faculty Reports**

### **Ms. Parker Kindergarten and 1<sup>st</sup> Grade**

Looking forward to Fall Fest! Thank you Mrs. Dunn. We really appreciate her and what she is doing. Kinder and first grade assessments are occurring. Kindergartens are starting library time weekly on Tuesdays and learning how to use Chromebooks. First graders are working on math numbers 1-20, writing about bats, and practicing sight words.

### **Ms. Andrews 2<sup>nd</sup> and 3<sup>rd</sup> Grade**

Thank you to Ms. Gomes for help with the book fair. Second grade is learning about seeds with Ms. Burns. Parents can help with role modeling, discussing accidents vs. on-purpose, math flash cards, reading 20-30 minutes at night. Students are looking forward to the walk-a-thon.

### **Mrs. Giffin 4<sup>th</sup> and 5<sup>th</sup> Grade**

Mrs. Giffin mentioned that they are doing Lego mazes in the STEAM lab. They are learning about praying mantis. Thank you to Dave Barnard and the PFC for the bike/walk to school day. 4<sup>th</sup> graders are reading Because of Winn-Dixie. About half of 4<sup>th</sup> and 5<sup>th</sup> graders are participating in music. Working on replacement for the Outdoor Ed program. Fifth graders are working on personal narratives. Sarah Rhodes asked if something should go out to everyone about behavioral issues. Kristina Johnson asked if we are seeing more referrals to the school counselor. Mrs. Dunn responded that we actually have not. There was a question about the extra money from the third grade field trips. Emily Andrews mentioned that the money was collected for a 3<sup>rd</sup> grade dual immersion field trip that did not occur. She will discuss with Mrs. Dunn.

## **Principal's Report**

Mrs. Dunn thanked the staff. Professional development day was yesterday. They looked at social & emotional learning and academic data. They discussed the growth mindset. Teachers met in teams. Overall, it was a successful day. Parent teacher conferences are coming up with the option of in-person or via zoom. School site council members have been around school. There is a study session this Friday. Proud of the new council. Two instructional aides have started, currently lacking a kindergarten instructional aide. There was a positive COVID-19 case on Friday. Everyone is doing a great job. Mister Softee for the time being will no longer be around the school. Thank you to Sarah Rhodes for helping with dismissal and arrival.

## **Committee Reports**

Art Appreciation/Fall Fest—Fall Fest is this Saturday 5-7:30PM, combined with ice cream social. Fifth graders are helping. Volunteers are needed. No tickets are needed, it is free for everyone. Masks are required and there will be single serve ice cream. Artsonia is doing well with a number of parents signing up.

After school enrichment—Maria Sky-Topf said there is a process to get vendors onsite. There is lots of interest. She asked if classrooms can be used for Spring and mentioned how can we make it more accessible. Someone mentioned maybe requesting that parents only sign up for one or two sessions so there is room for others to sign up. Mrs. Dunn will check on using additional rooms.

Odyssey of the Mind—Teams are still forming.

Fundraising/Auction—Dine to Donate is at Mooyah next Wednesday. During the first two weeks of November, Five Little Monkeys will be donating some proceeds to the school.

Book Fair recap—Lauren Cook reported that they had lots of help. There will be another book fair in the Spring.

Walk/Bike to School Day recap—David Barnard said thank you to the PFC and to everyone. There were 387 students (approx. 2/3 of the student of population) who self-powered themselves to school. FedEx Office offered a discount.

Walk-A-Thon—Stacy Scanlan mentioned that it will be held November 19 with packets going out on November 5. Stefanie Lee and Dory Barnard offered to help.

### **New Business**

Mariela Ramirez asked if we can get more picnic tables for kindergarten. Mrs. Dunn mentioned that we have enough tables but should look at enforcement. There are enough tables for four students per table. They will look at it.

Meeting adjourned.