

Bancroft Elementary PFC Minutes – APPROVED

May 14, 2019 <Minutes are organized by Agenda schedule; not necessarily in order of actual presentation>

The meeting was called to order by PFC President Sandra Heinen at 7:01 p.m.

Executive Board Members in Attendance

Linda Schuler – Principal, Sandra Heinen – PFC President, Kristin Cadigan – Vice President, Sarah Rhodes – VP Communications, Jennifer Enson – Treasurer, Karla Galvez – Secretary, Tatiana Díaz – Historian/Parliamentarian

Others Present

Alisa Kutsel, Dave Barnard, Dory Barnard, Ben Nie, Mary Ann Parker, Tatyana Leskowicz, Emily Andrews, Deanne Giffin, Melissa Sanders.

Welcome. Ms. Heinen welcomed everyone.

Approval of Minutes. The draft April minutes were reviewed and then were unanimously approved.

Faculty Report

- **Kindergarten and 1st grade.** Ms. Parker reported on kindergarten and 1st grade activities, including a field trip to ARF, work on reading comprehension and understanding time.
- **2nd and 3rd grade.** Ms. Andrews reported that 2nd and 3rd graders will be participating in a Field Day on June 3 at school. 3rd grade is finishing up CAASPP testing. Ms. Andrews is also working on a student choral performance to occur on May 31.
- **4th & 5th grade.** Ms. Giffin reported on the Aladdin student performance and that both grades are undergoing CAASPP testing. 5th grade students are preparing for their promotion.
- **Garden Update.** Ms. Heinen read the following garden update from Mrs. Burns:
 - “What’s been ‘growing’ in the school garden this 2018-2019 school year?”
 - Exploring the garden through various scavenger searches: rainbow color hunt, seed scavenger hunt, pollinator flower hunt, leaves with holes hunt, stages of a plant’s life cycle hunt, variety of stems hunt.
 - Studying science in multiple ways: observing the seasons of a tree, singing songs “sun, soil, water and air.....”, “there are six plant parts.....”, examining seeds, leaves, root, stems, flowers with hand lenses, being involved in the Great Sunflower Project as citizen scientists, testing soil for essential nutrients and then setting up compost bins and turning “greens and browns clippings” into compost to provide soil with nutrients.
 - Collaborative engineering challenges include: designing solutions that allow bean seeds to soar, designing pollinator wands to transfer pollen among flowers, observing roots for inspiration, and then using their ideas to design stands for garden signs to secure them into the ground.
 - What’s been ‘cooking’ in the school garden this 2018-2019 school year?
 - Each visit to the garden includes a sampling/tasting of a plant part. We have tasted all six plant parts. Nutrition and healthy meals were discussed, and students created their own tasting. Three recipes were prepared by grades K-5. They were mango leaf salad, rainbow street tacos and winter salsa.
 - Thank you for your support of the Bancroft school garden.”

PEAK Update

- Ms. Andrews reported that only about \$2,500 of the approximately \$6,000 pledged has come in so far. Ms. Heinen and Ms. Rhodes will follow up with PEAK about possibly increasing their contribution.

PFC nominations

- The following PFC Executive Board members were elected by written ballot:
 - President: Sarah Rhodes
 - Vice President: Ben Nie
 - Vice President of Communications: Dory Barnard
 - Treasurer: Jennifer Enson
 - Recording Secretary: Dave Barnard
 - Parliamentarian/Historian: Tatiana Diaz
- Executive Board member positions that remain open are:
 - Vice President Fundraising
 - Vice President Strategic Funds

Treasurer's Report

- Ms. Enson provided handouts of the budget and reviewed the financial status as of 4/30/19: cash balance is \$225K, net cash available is \$165K, cash reserve is \$51K and available free cash is \$36K (see attached budget as of 4/30/19 for full details).
- Ms. Enson discussed the need to have a better estimate of the net cost of the musical to the PFC. Current budget allocates \$1,700 but check reimbursement requests this year have exceeded that.
- Ms. Enson provided handouts of the proposed budget for the next academic year and led a discussion on various proposals, including removing Mathletics as a fundraiser, increasing the amount requested for the Excellence in Education fund to make up for elimination of Mathletics, allocating \$20K to fund a STEAM Assistant, and allocating \$400 per class to the Teacher Materials Fund.
 - After discussion and following the adjustment of certain items as discussed at the meeting, Ms. Enson made a motion to approve the proposed budget, which was seconded and then unanimously approved (see attached approved 2019-2020 budget for full details).

Next Meeting – September 10, 2019

Adjournment – 9:52 p.m.