BANCROFT ELEMENTARY SCHOOL - PARENT FACULTY CLUB (PFC) MEETING MINUTES FINAL

April 12, 2022 7pm, Bancroft Library (also available on Zoom)

The meeting was called to order by PFC President Heather Salter at 7:07 p.m.

EXECUTIVE BOARD MEMBERS IN ATTENDANCE

Heather Salter / President Mrs. Dunn / Principal Irina Rivera / VP Communications
Ben Nie / Treasurer
Dory Barnard / VP Fundraising (Zoom)
Jennifer Enson / Parliamentarian/Historian (Zoom)
Gail Strohl / Recording Secretary

OTHERS PRESENT

Alisa Kutsel, David Barnard (Zoom), Deanne Giffin, Jacqueline Sindoni, Jodi Shikuna (Zoom), Kristina Johnson, Loretta Ramos, Mary Anne Parker, Melissa Bolanos, Sandra Gonzalez, Sarah Rhodes, Stephanie Lee.

Welcome

Heather Salter welcomed everyone to the meeting.

Prior Meeting Minutes

March 2022 meeting minutes were reviewed and approved with amendments.

Nominations Update

• Melissa Bolanos provided an update on nominations. She mentioned that there is someone interested in the recording secretary position.

Financial Report/Budget Update

Ben Nie reported March 2022 financial results

Income: Dollar a day at 106%

Matching gifts at 119% (* currently holding \$4K that will be distributed to 4 other schools)

Walk-a-thon at 203%

Auction not deposited until April, but ~ 100%

Total income YTD: \$153K vs budget of \$137K (111%) (* see note above) C/O 2025 (current 1st grade) +\$12.88 to Reserve Fund from Benefit Check

Expenses: Wrote checks for birthday book invoices, garden supplies,

teacher material funds

Total Expenses YTD: \$91K vs. budget of \$200K

(46%)

Net Cash Available (03/31/22): \$279K

Cash Balance Jun 2022: \$136K assuming income goal met.

Remaining Strategic Funds: \$136K

2022/2023 Draft Budget Review

Ben Nie reviewed the budget information discussed at the recent budget meeting. There is \$166,200 in total income projected, along with \$202,040 in projected expenses with a projected net loss of \$35,840. There was a discussion about whether to have an in-person auction and how to have more donations to the Dollar-A-Day program. There was a mention of parent education regarding cyber issues.

Faculty Reports

Ms. Parker Kindergarten and 1st Grade

- Kindergarten—butterflies, green hunt with buddy class. Garden—chores, trout. Art appreciation—rainbow of colors.
- 1st Grade—butterfly lifecycle, American symbols book, illustrated writing sample, vowel sounds. Read Fly Guy, created learning poster using the book. Math—2 digit numbers. Scientific writing about the solar system. All first grade classes did a scavenger hunt in the field. Garden—pen pal letters. Art appreciation—made clay donuts.

Ms. Ramos 2nd and 3rd Grade Report

Second Grade:

- math: addition and subtraction within 1,000
- science: rocks and minerals

Third Grade:

- animal adaptations
- monarch butterflies
- expository text
- learning about three branches of government
- social and emotional—self awareness and self management
- art—nature centered work
- science—animals through time

Mrs. Giffin 4th and 5th Grade

- 4th Grade—fractions, opinion writing, adventure narrative
- 5th Grade—science testing, fitness testing

4th and 5th grade are doing practice CAASPP testing.

Mrs. Giffin serves on the district science committee. They are discussing hands-on science for each student next year.

Principal's Report

- Staffing Update—3rd Instructional Aide started Monday, Francisco Gonzalez. Lunchtime supervisors: currently four openings (two 8 hour openings and two 12 hour openings.
- Open House and Art Show—April 21, 6:00-7:30PM. Information will be posted on Konstella and flyers will go out. Food trucks will be on the blacktop starting at 5PM.
- Covid response—nothing new to report.
- Summer school—Bancroft is having summer school this year. Invitations have gone out and more
 invitations will be extended.
- Principals of the Day have been scheduled.
- 5th Grade Outdoor Ed—Mrs. Giffin reported that it was amazing, exhausting and wonderful. The camp was great (new location this year).

Committee Reports

Art Appreciation—Ms. Alisa is working on the Art Show for Open House. More cups will be added to the Kindergarten fence. Four more full panels to come before next Thursday.

Fundraising—Nothing new to report.

Garden/Community Clean-Up Day—Mrs. Burns was not present to report. The Girl Scouts to help with Clean Up Day.

New Business

Sarah Rhodes reported on a request for \$300 for a composter with earthworms. A group of 4th grade parents is trying to bring back the green team.

Motion: approve \$500 for a composter. Seconded and approved.

Sarah Rhodes asked that we find a way to improve communication at lunch (maybe new sound system or microphones). There are issues with inconsistencies among what kids are heading from various playground/lunch volunteers. Holding off on strategic funds for a new microphone. Issue is where would we put a new speaker and microphone?

A parent put forth ideas to decorate teacher doors and recognize Special Education staff.

Meeting adjourned at 9:25PM.