

BANCROFT ELEMENTARY SCHOOL - PARENT FACULTY CLUB (PFC)

MEETING MINUTES **FINAL**

March 15, 2022 7pm, Online Zoom Meeting

The meeting was called to order by PFC President Heather Salter at 7:00 p.m.

EXECUTIVE BOARD MEMBERS IN ATTENDANCE

Heather Salter / President
Melissa De Porras / Vice President
Irina Rivera / VP Communications
Ben Nie / Treasurer
Cyndi Joly / Financial Secretary
Jennifer Enson / Parliamentarian/Historian
Gail Strohl / Recording Secretary

Mrs. Dunn / Principal

OTHERS PRESENT

Alisa Kutsel, Deanne Giffin, Kristina Johnson, Mary Anne Parker, Sarah Rhodes, Stephanie Lee, Tamara Jimenez.

Welcome

- Heather Salter welcomed everyone to the meeting.

Prior Meeting Minutes

- February 2022 meeting minutes were reviewed and approved.

Financial Report/Budget Update

- Ben Nie reported February 2022 financial results

Income: Dollar a day at 105%
Matching gifts at 69%
Walk-a-thon at 202%
Shop 4 Bancroft: Sports Basement \$2949, Kendra Scott \$140
Total income YTD: \$144K vs budget of \$137K (105%)

Expenses: Wrote checks for Q2 IA MDUSD invoice, birthday book invoices, teacher material funds, principal discretionary fund, misc. office funds
Total Expenses YTD: \$73K vs. budget of \$180K (41%)

Net Cash Available (01/31/22): \$282K

Cash Balance Jun 2022: \$143K assuming income goal met.

Remaining Strategic Funds: \$143K

Faculty Reports

Ms. Parker Kindergarten and 1st Grade

- Finished student assessments and report cards
- Kindergarten—weather, farm animals, Read Across America Challenge, The Cat in the Hat reading activities
- First place value in math, animal research projects, art in writing projects. Thank you to Ms. Burns and Ms. Alisa.
- Science—solar system and planets, art projects for each of the planets, worked on public speaking by working on leprechaun soundproof homes and sound waves
- Lemon smoothies were wonderful and only used meyer lemons, water and a little sugar.
- Thank you to Ms. Gomes for the book fair and to parents for the classroom books.
- Movie night was so fun and a great turnout!

Mrs. Dunn reviewed the 2nd and 3rd Grade Report from Ms. Andrews

Second Grade:

- students studying rocks and minerals and creating their own rocks in class
- 2nd grade Spanish we talked about Dia de pi (Pi day) and blew their minds on how to find the area of a circle using pi
- math: Problem Solving with length, money and data
- writing: Informational text, opinion text, continue to work on poetry
- reading: making connections, text to self, compare and contrast
- projects: Heritage family project, Best of me project
- working on our Readers Theater, I Will Be the Dragon, and each student has been making his/her role of mask. We also have been making free verse poems.

Third Grade:

- working with magnets and learning about force
- Learning about Flamenco Español (de Andalusia)
- Revisiting how people harvest wool from Guanacos and Llamas
- Weighing objects with gram weights
- finishing area and perimeter as well as a spiral review in math
- historical fiction and biography genres in reading
- Learning about Monarcas & pigmeas azules
- Other: enjoyed tasting lemon frozen slushies in garden with ice, water, and two whole lemons in the blender. Students loved the Book Fair AND Movie Night! Thanks to all who made it possible!

Mrs. Giffin 4th and 5th Grade

- 4th Grade—reading “Hatchet” by Gary Paulsen, fractions, informational writing, California history report and had to assess each other’s work. 3rd graders visited and saw what 4th graders did. Science—plant and animal structures.
- 5th Grade—naturalist reports, practicing centimeters on the ruler. Science—tidepools, squid dissection. Student assessments and report cards done. Reviewed playground and school expectations.

Principal’s Report

- Staffing Update—Hired 3rd Instructional Aide, starting after Spring Break. Lunchtime supervisor interviews have been scheduled. Looking at constructive use of money and exploring flexibility of different hours on different days.
- Open House and Art Show—April 21, 6:00-7:30PM. Looking at doing food trucks. Still a need to borrow art panels. Volunteers are needed for putting up the artwork on Thursday and taking it down on Friday.
- 5th Grade Outdoor Ed—Ready to go, just a few more families still to pay. The Easter See’s Candy fundraiser is occurring, any unused funds this year will go towards next year’s Outdoor Ed program.
- Covid response—Mask mandate has been lifted. Masks are optional. The same symptoms protocols are being followed.

Committee Reports

Nominating Committee—The committee is getting started. The more urgent needs are for a treasurer, secretary and a Vice President in assuming the President role at a later date.

PAC Update—Sarah Rhodes mentioned the meeting was today. There is an online survey on the safe return to instruction plan. It was in the Friday Letter and the survey ends tomorrow. Dr. Clark offered to be at schools' PFC meetings if requested.

Art Appreciation—Alisa Kutsel said there will be an art show at the Open House on April 21. The stage will be a glow room and there will be a sweet shop showing the 3D food related items. Uploading artwork on Artsonia. Working with 5th graders on the themes for the kindergarten fence cup mural project. The goal is to install before Open House. This year's art budget was based on six lessons per class, but have been doing 11-12 lessons instead. The budgeted funds have been depleted, pending receipt of receipts.

Motion: increase this year's art budget by \$1,000. Motion was seconded and approved with one abstention.

Motion: \$6,000 replenishment of art supplies, with \$1,000 to each grade level. Motion was seconded and approved with one abstention.

Ms. Alisa requested \$4,500 in next year's budget.

Fundraising/Auction—Too early to know the impact of the online auction.

Spring Book Fair/Bobcat Reading Challenge—The Book Fair went well. Thank you to those who volunteered.

Garden/Community Clean-Up Day—The salad mix is growing well. Learning about trout and hydroponics. Student activities are occurring, including weeding and journal writing. Community cleanup day is April 16, 9:00-11:30AM. The Grow Healthy Kids program is for the community to see what gardens look like. All ten schools are participating. Garden wish list: planters, garden cart, stakes and boards for signage. Donations can be placed under the oak tree or in the back part of the garden. They are pen pals with seven other schools, exchanging letters and seeds.

New Business

There was discussion about keeping the current Instructional Assistant positions in place. The Bancroft PFC agreed to reimburse MDUSD for the cost of following funded positions at Bancroft School for the 2022-2023 school year:

Three- 0.375 FTE Classroom/ Learning Center Instructional Assistants- 5 days per week (15 hours)

Ms. Giffin mentioned the kindness project. Paint for the mural, rocks, and pens are needed. Approximately \$1,200 is needed for the rocks and pens.

There was a discussion about the teacher materials fund. Some teachers have exhausted funds and others have not spent it. Salter requested receipt turn in from teachers. The PFC approved, with one abstention, \$300 per classroom for a total of \$6,900 for the teacher materials fund.

There was a question received about if the PFC can do anything about 4th grade instrumental music. The Mt. Diablo Education Foundation meeting was last night. It would be approximately \$580K for 6.1 FTE.

There was a question received about the library funding and librarian. Mrs. Dunn mentioned that the district cuts would not be impacting Bancroft.

Joly reported that the new running club will start April 15 and end on May 20. It will be every Friday. It is \$30 to participate and parents are welcome also. It is a fundraiser with 85% of proceeds going to next year's Outdoor Ed program and 15% going to the PFC. Checks can be made payable to the PFC or use venmo to Joly.

Budget meeting is March 22 at 7PM via Zoom.

Speak Up Be Safe child abuse prevention program information night is this Thursday, March 24 at 7PM.

Staff appreciation week is May 2-6.

Mt. Diablo Education Foundation meeting is March 22.

Meeting adjourned.