

BANCROFT ELEMENTARY SCHOOL, PARENT FACULTY CLUB (PFC)

MEETING MINUTES **FINAL**

May 9, 2023, 7pm @ Zoom Video Conference

The meeting was called to order by PFC President Heather Salter at 7:00 p.m.

EXECUTIVE BOARD MEMBERS IN ATTENDANCE

Heather Salter / President
Sandra Gonzalez / Vice President
Yotam Levine / Treasurer
Dory Barnard/ VP Fundraising
Irina Rivera / VP Communications
David Barnard / Parliamentarian/Historian
Andrea Chertoff / Financial Secretary
Agam Patel / Recording Secretary
Mrs. Cindy Dunn / Principal

OTHERS PRESENT

Ria Bhatt, Evelyn Barrera, Rakel Cromwell, Morgan Doan, Deanne Giffin, Linda Krikorkian, Stefanie Lee, Kelly Mullarky, Mary Anne Parker, Diane Quinn, Sara Rhodes, Maggie Rinow, Jodie Shikuma, Hajra Shah, Katrina Stortz, Oksana Ushkalova

Welcome Heather Salter welcomed all joining the Zoom meeting.

Approval of April 2023 Minutes Motion to approve April 2023 meeting minutes was passed.

Treasurer's Report/Financial Summary

Yotam Levine reported on the April 2023 income and expenses for the PFC. The detailed report is available on Konstella.

Income:

- Auction: \$24k
- Matching Gifts: \$1,906

Expenses:

- Instructional Assistants: \$16,020
- Art Appreciation: \$4,000
- Kinder Bikes: \$1,557

Net Cash Available (4/20/2023): \$320,888

Cash Balance April 2023: \$165,712

Remaining Strategic Funds: \$165,712

We updated the financial spreadsheets with the new expenses mentioned during the reading of the April meeting minutes. Added the 13k for teacher supplies and 1k for teacher appreciation week from strategic funds that were approved.

2023/2024 Budget Approval

Yotam Levine reviewed the proposed budget. After discussion mainly about funding for funded positions (instructional assistants and math specialist) we adjusted the budget to increase funding from the proposed Three IAs at 0.4875 FTE and One Math Specialist at 0.5 FTE to an approved budget to fund 5 IAs at 0.4875 FTE (115k) and One Math Specialist at 0.4 FTE (40k).

The Bancroft PFC agreed to reimburse MDUSD for the cost of the following funded positions at Bancroft School for the 2023-2024 school year:

- Five Instructional Assistants (IA) at 0.4875 FTE each for 19.5 hours a week
- One Math Specialist at 0.4 FTE for 16 hours a week

Also after discussion on how to increase income the proposed budget for income from Dollar a Day fundraiser was increased from ~110k to ~140k given there was enthusiasm for how to increase the number of families who would donate and also potentially increase the suggested amount asked for.

Maggie Rinow made a motion to approve the 2023/2024 budget and Oksana Ushklaova seconded. The motion carried with 17 yes and 1 abstain votes.

2023-2024 Executive Board Elections

Heather Salter reviewed the full slate of candidates for the PFC Executive Board. Maggie Rinow made a motion to approve the slate of candidates with Irina Raven seconded. Motion to approve the slate of candidates carried with 16 yes votes.

President	Sandra Gonzalez
Vice President	Tamara Jimenez
VP Communications	Hajra Shah
VP Strategic Funds	Sarah Rhodes
Treasurer	Yotam Levine
Financial Secretary	Andrea Chertoff
Recording Secretary	Agam Patel
Parliamentarian/Historian	Dave Barnard

The following three Executive Board Members will have signing authority on bank accounts: Sandra Gonzalez (President), Yotam Levine (Treasurer), and Tamara Jimenez (Vice President). Tamara Jimenez will replace Heather Salter. Sandra Gonzalez and Yotam Levine will retain current signing authority on bank accounts.

Sandra Gonzalez mentioned the position for VP of Fundraising is still open and also went over some of the non-board positions open as well.

Faculty Reports

- Ms. Parker reporting for TK - 1st Grade
- Ms. Barrera reporting for 2nd and 3rd Grade
- Ms. Giffin reporting for 4th and 5th grade

TK / Kindergarten / First Grade

TK is working on units "Over the Meadow," "Ocean Life," and "Farm." The TK theme for the end of the year is "Kinder Here I Come." All are getting ready for Open House at Bancroft!

Kinder: Students are reading and writing more fluently and showing first-grade readiness. In Math, they are working with teen numbers and 2D and 3D shapes. The Science Unit is on Living Things and Their Needs. They have been studying live insects in the classroom and growing plants. Kinder brought back their "Spring Sing Concert" Kinder Show, and it was a wonderful event for the whole grade level and the Kinder parents. Francisco, the IA (Instructional Assistant), has been aiding students in Kinder one-on-one, in small groups, intervention, and enrichment activities. He's doing a great job! Thank you, PFC, for funding his position!

1st Grade: They are continuing to work on phonics, long vowels, variant vowel sounds, silent letters, blends, and 3-letter blends. In Math, they have been working on Place Value, 2D and 3D shapes, partitioning circles and rectangles into halves and quarters, as well as Time and Measurement. Their Science Program is wonderful and correlates well with many of Mrs. Burns' Garden Lessons on Living Things, growing plants, and studying insects in the Garden at Bancroft. They are getting ready for Open House. Students created their own Social Studies book of writing and art of American Symbols. First Graders have been learning about the Solar System and made a planet book, researching and writing about each planet. There's more to see at Open House!

Shout Outs: The auction was outstanding. Morgan Doan and Dory Barnard and all those who made it such a great community building event as well as a successful fundraiser! The Talent Show was fantastic, showcasing creativity and talent at Bancroft. It gave the students a chance to shine in their own school venue! Thank you for the wonderful Teacher Appreciation Week and the staff room snacks, fruits, bagels, donuts, coffee, etc. Thank you, PFC!

Their first Stay Safe Program seemed to be well received by students. Thank you so much for the Teacher Funds. They are using them for Open House preparations, math manipulatives, math games to add to their District Math training, and much more. Their First Grade Teacher of the Day from the Auction is coming up next week, and they are looking forward to their students being the Teacher of the Day in the classroom, with treats in the morning and a pizza lunch with the First Grade Teachers!

Second Grade / Third Grade

Across the board for second grade we are getting ready for Open House and getting ready for report cards and finishing out the school year.

In math for second grade working on time and money and wrapping up with multiplication and touching a little bit on fractions.

Third grade, getting prepared for Open House and busy with testing.

Fourth Grade / Fifth Grade

The Staff Room and Classroom Doors look amazing for Staff Appreciation Week.

The Talent Show was wonderful. It was great seeing the kids perform.

4th and 5th grade Teachers of the Day and Teacher Auction activities were held in April with lots of fun and good memories for teachers and students.

4th and 5th grade are busy with CAASPP testing and other end of the year assessments. Thanks to all who have donated snacks.

5th grade is busy with promotion ceremony practices, physical fitness testing, and pancake breakfast coming soon. Mr. Larsen is leading the 5th grade singing performance.

4th grade has had/will have our fourth and final field trip to Bancroft Garden. Thanks to chaperones

4th graders have completed a squid dissection, observing external and internal structures. Thank you parent volunteers who helped support this amazing activity. The Carolina Science program provides in depth learning and great activities for our students.

Principal's Corner

Mrs. Dunn provided updates on:

- Testing is still occurring
- Staffing: 1 Lunch Supervisor vacancy, 1 IA vacancy and 2 Teacher vacancies for 2023-2024 school year.

Committee Reports

Dory Barnard and Morgan Doan gave a recap on the auction, had record attendance and money raised (63k). The amount raised for the "fund a need" for the Marquee came in at \$10,487.

Old Business

There was a request to use \$10,000 from strategic funds to fund the full amount of the Marquee, to supplement the \$10,487 raised from the auction. Heather Salter makes a motion to allocate 10k from strategic funds to supplement the funds raised from the auction to be used on the Marquee. Sandra Gonzalez seconded the motion. The motion carried with 15 yes and 1 abstain votes.

There was a discussion about funding a shade structure for covering the kindergarten sitting area. Sandra Gonzalez made a motion to use 40k from strategic funds to install a shade structure covering the kindergarten sitting area. Maggie Rinow seconded. The motion passed with 11 yes, 1 abstain and 1 no vote.

New Business

No new business.

Meeting adjourned.

Did you know the PFC has a website? Check it out at
<http://bancroftpfc.org/>