

BANCROFT ELEMENTARY SCHOOL, PARENT FACULTY CLUB (PFC) MEETING MINUTES **FINAL**

April 11, 2023, 7pm @ Zoom Video Conference

The meeting was called to order by PFC President Heather Salter at 7:00 p.m.

EXECUTIVE BOARD MEMBERS IN ATTENDANCE

Heather Salter / President
Sandra Gonzalez / Vice President
Yotam Levine / Treasurer
Irina Rivera / VP Communications
David Barnard / Parliamentarian/Historian
Andrea Chertoff / Financial Secretary
Agam Patel / Recording Secretary
Mrs. Cindy Dunn / Principal

OTHERS PRESENT

Rodolfo Baez, Evelyln Barrera, Alice Burns, Smyth Campbell, Rakel Cromwelll, Deanne Giffin, Alisa Kutsel, Linda Krikorian, Stefanie Lee, Mary Anne Parker, Jaimie Ricciuto, Sara Rhodes, Loretta Ramos, Hajra Shah, Jodie Shikuma, Nicole Schott, Katrina Stortz

Welcome Heather Salter welcomed all joining the Zoom meeting.

Approval of March 2023 Minutes Motion to approve March 2023 meeting minutes was passed.

PFC Board Recruiting Update

Sandra Gonzalez gave an update on the PFC board positions. Hajra Shah is interested in filling the VP of Communications position. Still looking to fill the Vice President and Vice President of Strategic Funds positions.

Treasurer's Report/Financial Summary

Yotam Levine reported on the March 2023 income and expenses for the PFC. The detailed report is available on Konstella.

Income:

- Dine to Donate: \$1,476
- Dollar a Day: \$1,043 (for March - mostly recurring revenue, 110% of goal overall)
- Total income YTD: \$171k vs budget of \$176K (97% of goal)

Expenses:

- Birthday Books: \$4,911
- Instructional Assistants: \$8,750
- Teacher Material Fund: \$4,162
- Walkthrough Programs: \$2,187
- Strategic Funds for Kinder Bikes and Equipment Sheds: \$3,035

Net Cash Available (3/31/2023): \$355,355
Cash Balance Mar 2023: \$157,872
Remaining Strategic Funds: \$162,639

We then started a discussion about the proposed draft budget, starting with going by line item. Purpose was to make edits and then bring it up for vote during the next PFC meeting.

Highlights included:

- Question about how much auction will bring in and if our current estimate is accurate. Will know more by the next meeting after the auction happens.
- Adjustments to IA funding. Proposed budget had a position for a math specialist but based on teacher feedback having more IAs may be more beneficial than the specialist. Mrs. Giffin will go back to the staff to find out what the overall preference is.
- Correction for STEAM materials to be \$3,000 in the budget spreadsheet
- New \$1,000 line item for DEI initiatives, meant to create a small committee to celebrate each month in some way (more details to be formed over the summer, but getting initial capital on the books).

Related to the budget for consideration, Nichole Schott presented ideas and started discussion for additional school safety and security, including suggesting stronger doors, windows, security system and higher fences. It seems as though the challenge for implementing changes needs to be worked through the district so there is additional follow up and work to see what can be approved and the cost.

There was a discussion on increasing the budget for teacher supplies. Dave Barnard makes a motion to increase the teacher supply funds by \$300 dollars for each classroom (\$7,800 total) from strategic reserves to be used this calendar year with receipts provided back to the PFC in a timely manner. Yotam Levine seconded the motion. Before the vote there was more discussion about the right amount to increase funds and Dave Barnard amended his motion from a \$300 increase to be a \$500 increase for each classroom (for a total of \$13,000). The motion passed with 18 yes votes and 2 abstain.

Special Reports

Sandra Gonzalez listed the roster of candidates for the PFC board that will be voted on the next meeting:

President - Sandra Gonzalez
VP of Communications - Hajra Shah
Recording Secretary - Agam Patel
Financial Secretary - Andrea Chertoff
Parliamentarian/Historian - Dave Barnard
Treasurer - Yotam Levine

Faculty Reports

Since the meeting was running past time given the budget discussion, the teachers and PFC decided to skip this item for the meeting and have the updates be sent electronically instead.

Principal's Corner

Mrs. Dunn provided updates on:

- State testing is coming up
- Asking students to remove smart watches during testing
- Question about if parents were interested in learning more about the testing and potentially hold an info session (answer was yes)

Committee Reports

Sandra Gonzalez had updates on some requests:

- For the auction, Dory Barnard needs volunteers during the auction to be spotters.
- For teacher appreciation week, a request for \$1,000 from strategic funds. Sandra Gonzalez made a motion to use \$1,000 from strategic funds to be used for teacher appreciation week. Dave Barnard seconded the motion. The motion passed with 11 yes and 2 abstain.

Old Business

No old Business.

New Business

No new business.

Meeting adjourned.

Did you know the PFC has a website? Check it out at
<http://bancroftpfc.org/>