

# BANCROFT ELEMENTARY SCHOOL, PARENT FACULTY CLUB (PFC) MEETING MINUTES **FINAL**

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**March 14, 2023, 7pm @ Zoom Video Conference**

**The meeting was called to order by PFC President Heather Salter at 7:00 p.m.**

## **EXECUTIVE BOARD MEMBERS IN ATTENDANCE**

Heather Salter / President  
Sandra Gonzalez / Vice President  
Yotam Levine / Treasurer  
Dory Barnard/ VP Fundraising  
Irina Rivera / VP Communications  
David Barnard / Parliamentarian/Historian  
Agam Patel / Recording Secretary  
Mrs. Cindy Dunn / Principal

## **OTHERS PRESENT**

Evellyn Barrera, Marissa Cedarleaf, Mrs. Cromwell, Jarrod Epps, Deanne Giffin, Linda Krikorian, Stefanie Lee, Tatyana Leskovicz, Liz, Alyson Ogden, Sarah Rhodes, Maggie Rinow, Hajra Shah, Oksana Ushkalova, Jennifer Williams

**Welcome** Heather Salter welcomed all joining the Zoom meeting.

**Approval of February 2023 Minutes** Motion to approve February 2023 meeting minutes carried with two amendments (Updating a typo for approved IA funding from 0.125 FTE to 0.75 FTE each, and stating that PFC had already set aside a budget for Outdoor Education instead of it needing to be approved).

## **Treasurer's Report/Financial Summary**

Yotam Levine reported on the February 2023 income and expenses for the PFC. The detailed report is available on Konstella.

### **Income:**

- Auction Income at \$12k (35% of goal)
- Total income YTD: \$169k vs budget of \$176K (96% of goal)

### **Expenses:**

- No significant expenses

Net Cash Available (2/28/2023): \$356,774

Cash Balance Feb 2023: \$164,303

Remaining Strategic Funds: \$171,049

There was a callout that funds available for teachers and school supplies haven't been spent yet

according to PFC records. A discussion followed that teachers have spent money, some below and some above their allocated budget. Plan is to get outstanding receipts so we can better understand the overall financial situation. Agreed to collect all receipts and spending plans by the last day before spring break, and to discuss up-to-date numbers in the April meeting.

## **Special Reports**

Alyson Ogden, the auditor at Foothill PFA, announced that the Foothill PFA is recruiting for board members for the upcoming year. Open board positions include president, treasurer, etc. Bancroft community members are encouraged to join the board.

## **Faculty Reports**

- Ms. Cromwell reporting for TK - 1st Grade
- Ms. Barrera reporting for 2nd and 3rd Grade
- Ms. Giffin reporting for 4th and 5th grade

## **TK / Kindergarten / First Grade**

### **TK**

- Finishing their transportation unit and one of the science kits on patterns
- After spring break, their themes will be farms, insects, and more science.

### **Kindergarten**

- Learning to add and subtract
- Working on writing sentences
- Finishing up on the science for push and pull
- SEL - relationships and empathy

### **First Grade**

- Working on long vowels
- In math working on doing place values (tens and ones)
- Finishing up organisms unit in science

## **Second Grade / Third Grade**

### **Mrs.Garcia**

- The students are learning to write/read poems, they read informational books about flight and built their own gliders. In math, they just finished fractions. They are currently working on graphs and reading data. In science, they are learning about gravity, balanced forces, and mass.

### **Mrs.Kinser**

- ELA: Unit 5 Week 2
  - Spelling/Phonics: oy, oi
  - Genre: fiction
  - Close reading/Story: Once Upon a Time Baby Brother
  - Comprehension strategy: summarize
  - Vocabulary strategy: Idioms
  - Grammar: pronouns, capitalization of pronoun, "I"
- Math: Module 7 (data, graph, money counting, and time)
- Social Studies: Biography (Famous Americans, focusing on Women's Month)
- Science: Earth Materials (Lesson 2 & 3): Rocks, Glaciers, and Sand

- Art: Saint Patrick's Day craft & Birthday cards for classmates
- P.E.: frequent brain breaks
- STEM/Garden: Drawing/Trout Egg watch

Ms.Young/Mrs.Barrera -

- In math, addition and subtraction with three digit numbers and regrouping
- Starting in science unit on ecosystems
- Looking forward to St.Patrick's day, students have been making traps and bringing them in to share.
- In Spanish - continuing with conjugating verbs

#### **Fourth Grade / Fifth Grade**

4th and 5th grade EL students have been preparing to take the ELPAC test and began the first section today.

4th and 5th grade teachers have planned fun grade level activity days to be sold at the auction and Teacher for the Day opportunities which will be sold online starting this Friday.

4th graders have been writing poetry and will be using inspiration from many sources to write a variety of poems and then design a creative background using many different art materials.

All 4th grade students are reading Dear Mr. Henshow and applying summarizing strategies.

Fractions are our main focus in math. We are learning to make equivalent fractions, compare fractions with like and different denominators, adding and subtracting fractions and solving real world problems involving fractions.

In science 4th graders are wrapping up our study of energy looking at waves. When we return after Spring Break, we will begin our Life Science unit which includes dissecting a squid.

Our final field trip this spring will be to the Bancroft Garden to learn about plant adaptations.

In science 5th graders are finishing their tide pool books in preparation for beach day at camp. After Spring Break we will begin Life Science including doing owl pellet dissections.

Outdoor School is coming March 27-30. There will be a zoom meeting next week to go over final camp preparations.

Plans are in progress for the 5th grade celebration and Mr. Larson is working on a song that he will be teaching the 5th grade Class of 2023 to perform at the ceremony.

#### **Principal's Corner**

Mrs. Dunn provided updates on:

- PD day happened March 13th
- Reminder May 16th is the open house
- Fifth grade celebration is on June 1st
- Summer School 2023 at Bancroft. It will begin on June 7th and end on June 30th, 4.5 hours a day
- Outdoor Education next year, there is an increase in cost to \$450 per student

## Committee Reports

Yotam Levine will add some assets to the site before the budget committee meeting.

Sandra Gonzalez gave an update on the nominating committee. Hajra Shah and Roshini Greenwald joined the committee and are currently recruiting for Vice President and Vice President of Fundraising and Vice President of Strategic Funds among other positions and non-board roles.

Dory Barnard gave updates on Auction and Fundraising:

- **Auction Update -**
  - Online Auction opens on Friday
  - More volunteers are needed for the night of the event, especially bartenders and people to make desserts.
  - The gala event is a month away and has been moved indoors to the Center for Community Arts, Shadelands Auditorium.

Heather Salter mentioned the Bobcat Tracks newsletter had information of what is happening in the garden.

Jarrod Epps and Maggie Rinow gave an update on the upcoming Talent Show:

- The Talent Variety Show is still scheduled for May 5th, with auditions potentially taking place on Zoom if necessary. There will be two separate shows to accommodate the audience.
- They are still looking for more volunteers for the event
- The MCs for the show will be students, and teachers are encouraged to nominate outgoing students for this role.

## Old Business

- Looking for a lead for Staff appreciation week, the current lead stepped down from the role.
- Open house art show is coming up
  - May need another truck to get panels
- PAC updates from Tatyana Leskowicz:
  - No meeting in February, but did have a meeting in January about bullying and racism in schools, the multi-tiered systems of support, and concerns about transparency regarding bullying incidents and resolutions.

## New Business

No new business.

Meeting adjourned.

Did you know the PFC has a website? Check it out at <http://bancroftpfc.org/>