

# BANCROFT ELEMENTARY SCHOOL, PARENT FACULTY CLUB (PFC) MEETING MINUTES **FINAL**

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**February 21, 2023, 7pm @ Zoom Video Conference**

The meeting was called to order by PFC President Heather Salter at 7:00 p.m.

## **EXECUTIVE BOARD MEMBERS IN ATTENDANCE**

Heather Salter / President  
Sandra Gonzalez / Vice President  
Yotam Levine / Treasurer  
Dory Barnard/ VP Fundraising  
Irina Rivera / VP Communications  
David Barnard / Parliamentarian/Historian  
Agam Patel / Recording Secretary  
Mrs. Cindy Dunn / Principal

## **OTHERS PRESENT**

Rudolfo Baez, Evellyn Barrera, Alice Burns, Jarrod Epps, Roshini Greenwald, Kristina Johnson, Deanne Giffin, Stefanie Lee, Myungran Lee, Mary Anne Parker, Maggie Rinow, Hajra Shah, Katrina Stortz, Oksana Ushkalova, Liz, Markus

**Welcome** Heather Salter welcomed all joining the Zoom meeting.

**Approval of January 2023 Minutes** Motion to approve January 2023 meeting minutes carried.

## **Treasurer's Report/Financial Summary**

Yotam Levine reported on the January 2023 income and expenses for the PFC. The detailed report is available on Konstella.

### **Income:**

- Walk-a-Thon at \$55k (138% of goal)
- Dollar a day at 98k collected funds (109% of goal)
- Matching gifts at ~\$11k (75% of goal)
- Total income YTD: \$156k vs budget of \$176K (89% of goal)

### **Expenses:**

- Instructional Assistants (IAs): \$17k

Net Cash Available (1/31/2023): \$344,555K

Cash Balance Jan 2023: \$151,512k

Remaining Strategic Funds: \$171,320k

## **Faculty Reports**

- Ms. Parker reporting for TK - 1st Grade
- Ms. Barrera reporting for 2nd and 3rd Grade

- Ms. Giffin reporting for 4th and 5th grade

## **TK / Kindergarten / First Grade**

Linda K –TK

Teachers are working on report cards. TK is doing a Science Unit on Weather and Rain  
Picture Day today went well for TK – thank you to all the Parent Volunteers. Next week is Read Across America and the Book Fair!

Kindergarten- Mrs Davis, Mrs Winbery, Mrs. Thornby, Mrs. R  
and Mrs. Stiles

Teachers are finishing report cards. In Language Arts- they are reviewing letter sounds and sight words and writing simple sentences with sentence frames.  
In Math – The K are learning to subtract within 5 and working with numbers within 10. Kinder is working on special projects in all classes, studying penguins or polar bears and their habitats. In the Carolina Science Curriculum. – the Kinders are learning Motion, Force and Energy and what that means by making swings to push and they used a ramp to study motion of toy cars and measured the distance traveled with unifix cubes. For Black History Month Mrs. Stiles is introducing the artist Alma Thomas who loved nature, shapes, patterns and the use of primary colors in her art.

1 st Grade- Mrs. Cromwell, Mrs. Giron, Mrs. Kay, Ms. Parker

Teachers are finishing report cards. In Language Arts – we are starting our next Unit learning the long vowel sounds and the importance of the ‘silent e’ also known as the “magic e”. We are practicing the use of capitals in sentences with names, days of the week and months of the year. Also, we are learning more about adjectives and how to use contractions. In Math, we are learning addition and subtraction within numbers to 20, strategies to understand word problems or word stories, by using pictures, ten frames, and modeling subtraction using manipulatives.

In First Grade we celebrate both 100 th Day and 120 th Day that is unique to First Grade!

We had a great celebration last month for 100 th Day on January 26th for the whole school.

Monday, February 27 th , First Grade is Celebrating the 120th Day as an extra special Day and have many counting and sharing activities... Including our Public Speaking Presentations of our 120 Bottles and Public Speaking Presentations of the student designed 120th Day t-shirts!

Buddie Classes in 4 th and 5 th Grade also participate with the counting exercise activities of how many of an exercise they can do in 120 seconds, jumping jacks, clapping, etc. We are celebrating Black History Month learning about the baseball player Jackie Robinson, the scientist and farmer George Washington Carver and the astronaut Guy Bluford.

In our Carolina Science Curriculum we are learning about Organisms and what is a living or non-living organism. The Science Unit is coinciding well with our Lessons in the Garden with Mrs. Burns. Shout Outs to the Fantastic Multicultural night the booths were amazing, with food, crafts, posters, educational information and maps, along with dancing and music by our talented parents and children at Bancroft Elementary.

Shouts to the Volunteers who helped with Picture Day today, making it go so smoothly for the Teachers

and LifeTouch Photography. Shout Outs to all that are preparing to help with the Book Fair next week Monday, Feb. 27- Thurs. March 2nd. Thank you PFC for the playground equipment shed!

## **Second Grade / Third Grade**

Ms. Bogni

- Opinion Writing: Persuasive Essay
- Field Trip to Sunol Wilderness Regional Preserve to learn about the Ohlone, Yokut, and Miwok cultures

Ms.Ramos

- Social Emotional Learning - We are learning about Self-Management Strategies
- Opinion Writing
- ELA: Unit 4 of the Wonders Curriculum - "Meet the Challenge - Course of study that examines the different ways we meet challenges in our lives."
- Math: Students are finishing Module 4 - Multiplication and Area
- Science: Forces
- Social Studies - Students are working on their "Black Excellence" assignment, where they will research and present a graphic illustration of someone who identifies as Black or African-American and their impact on US History.
- PE - Jump roping and will learn to double-dutch

Mrs.Kinser

- Valentines Day card exchange in class, craft activities on Feb 14th
- Valentine Card exchange around the USA with 25 different schools
- ELA: Close Reading - Dear Primo: A Letter to My Cousin
  - Comprehension skill: Plot - Compare and Contrast
  - Grammar: irregular verbs and plural
  - Vocab strategy: similes
  - Spelling/Phonics - or, ore, oar, ar
  - Writing: voice
  - Mechanics - book titles (Capitalization and underline)
- Math:
  - Module 5. Three digit addition and subtraction within 1,000 (arrow way, number bond, vertical method, and mental math)
- Social Studies:
  - Government
- Science:
  - Earth materials: Rocks (erosion, weathering)

Ms.Sajjad

- Valentines Day Party Feb 14th
- Biographies of Washington/Lincoln
- Reading Mr Putter and Tabby See the Stars, working on comprehension, contractions, compound words, new vocabulary
- Vertical addition/subtraction

Ms. Young/Mrs. Barrera

- Planning on a science field trip for all our second graders
- We are working on a animal research project and figuring out how to combine both languages
- Learning how to conjugate verbs in Spanish (present,past, future)
- Contractions and compare/contrast

#### **Fourth Grade / Fifth Grade**

Thank you to PFC for funding the Walk Through programs. 4th grade experienced Walk Through California and 5th grade experienced Walk Through the American Revolution. Our awesome presenter did all eight programs on four days in January/February. Students learned so much and did a great job preparing for their roles.

4th graders have all read the wilderness survival novel, Hatchet, and continued to work on comprehension using Notice and Note strategies.

Poetry lessons have begun. All 4th grade students will be reading Love That Dog and River of Words for poetry inspiration.

In science 4th graders are learning about many aspects of Energy and have started making electric circuits. Students are conducting investigations and learning the importance of changing one variable at a time.

Our field trip to the John Muir Historic Site was wonderful. Students were excited to ride on a school bus. We learned about John Muir, the Father of our National Parks and toured the house and grounds where he lived while writing.

All 4th graders did a research project on a topic in California history. On February 15, all reports and projects were on display for 4th graders to view and reflect on. 3rd grade classes came through to view and see what they can look forward to next year.

5th grade students are continuing with regular homework to take home and bring back to school in order to prepare them for middle school.

The Delta Discovery Voyage field trips were at the end of January and 5th grade students enjoyed learning about our delta and spending a morning out on the water. This is a great experience provided by the district for all 5th graders.

In science 5th graders are learning about tide pools in preparation for beach day at camp. They will also be learning about properties of matter for physical science.

Outdoor School is coming March 27-30. We had so many fabulous high school students apply to be cabin leaders and have selected 16 to be with us at camp.

#### **Principal's Corner**

Mrs. Dunn provided updates on:

- Staffing Updates:

- 1 open position for IA in the learning center
- 2 open lunch supervisor positions - hopefully 1 position after candidate accepts (given out an offer)
- Fully staffed for next year projections, not losing any teachers.
- Summer School 2023 at Bancroft. It will begin on June 7th and end on June 30th. Still figuring out which classes can be serviced.
- Attended California Distinguished School in Anaheim, also having a celebration for staff at Bancroft (Staff Lunch)
- Outdoor Education:
  - Have earned ~\$2,900 through fundraisers
  - Have taken in ~\$32k from family donations
  - Overall costs are ~40k (includes fees, bus, camp counselors, teacher expenses)
  - Outstanding balance \$4,906. Will try to fill the balance with a commitment from the school budget of \$2,500. Hoping for \$2,500 from the PFC budget held for Outdoor Education.

There was a request for pre approval to fund the current staff of IAs and Counselor.

Heather Salter made a motion that the Bancroft PFC approve the continuation of funding for the 2023-2024 school year to include the following:

- 3 Instructional Assistants (IA) at 0.75 FTE each
- 1 School Counselor at 0.2 FTE each (1 additional day)

Cindy Dunn seconded the motion and upon vote the motion passed with 17 Yes votes, 1 Abstained vote and 0 No votes.

### **Committee Reports**

Sandra Gonzalez gave an update on recruiting for next year's PFC, the bylaws require 3 people to be on the recruiting committee and looking for volunteers. (during the meeting through the Zoom chat two volunteers did come forward)

Dory Barnard gave updates on Auction and Fundraising:

- **Auction Update** - Ticket sales have been going great, on track to sell out. Still need help on auction item donations, sponsors, buy-in parties and volunteers to work on the auction. For "fund a need" need a decision by March 7th on what to fund, but current ideas are a marquee or extra shade structures. We can expect to raise about 3-5k for fund a need based on historical performance, so may need to tap into strategic funds in order to reach the final "fund a need" goal if it's a more ambitious project.

Heather Salter gave an update on the garden from Mrs. Burns:

- there's hydroponics growing lettuce
- Bancroft selected for wheat growing activity
- An assembly in the fall to see how our wheat is milled for bread
- Cooking lessons include collard greens roll up (Black History Month)
- March 25th good healthy kids open garden day
- Would like to build an archway in the garden to support butterflies - request for funds that Heather will follow up

Also the book fair is coming up and for Read Across America we are looking for ideas and someone to help spearhead an activity.

### **Old Business**

- **Talent Show** - Jarrod Epps gave updates on the talent show progress. Had registration for acts open for 10 days and it filled up very quickly (40 applicants). Capped registration for now, the split is ~50% for K-2nd grade and ~50% for 3rd-5th grade. Current idea is to have two sessions with K-2nd acts at an earlier time, then a break and finish with the 3rd-5th grade acts. Will put out a list of volunteer needs near the end of the week. There is a funding need for \$900 to run the sound and technical equipment for the talent show.

Maggie Rinow made a motion to use 1k from strategic funds to be used for the Bancroft talent show. Heather Salter seconded the motion, and the motion passed after the vote.

- **California Distinguished School Celebration**

Heather Salter made a motion to use \$1,350 from strategic funds to purchase t-shirts and provide a luncheon for the staff in celebration of the California Distinguished School award given to Bancroft. Sandra Gonzalez seconded the motion, and the motion passed after the vote.

- **Staff appreciation week is coming up, looking for help**
- **Open house art show is coming up, looking for help to get Art Boards**
- **Multicultural Night**

Irina Rivera gave a recap on Multicultural Night. Suggested using the stage next time to get more space since so many people showed up (around 300 kids showed up). Another suggestion is to move the Food Trucks into a different location (closer to the MUR) since they had less engagement than anticipated.

## **New Business**

No new business.

Meeting adjourned.

Did you know the PFC has a website? Check it out at  
<http://bancroftpfc.org/>