

BANCROFT ELEMENTARY SCHOOL - PARENT FACULTY CLUB (PFC)

MEETING MINUTES **FINAL**

September 13, 2022 7pm, Bancroft Library (also available on Zoom)

The meeting was called to order by PFC President Heather Salter at 7:03 p.m.

EXECUTIVE BOARD MEMBERS IN ATTENDANCE

Heather Salter / President	Mrs. Dunn / Principal
Sandra Gonzalez / Vice President	Dave Barnard / Parliamentarian/Historian (Zoom)
Dory Barnard / VP Fundraising	Gail Strohl / Secretary (Zoom)
Yotam Levine / Treasurer	Andrea Chertoff / Financial Secretary
Irina Raven / VP Communications	

OTHERS PRESENT

Agam Patel (Zoom), Aimee Bustamante Navarette (Zoom), Alisa Kutsel, Alison Soberanis, Amy Kyono (Zoom), Ben Nie (Zoom), Brittany de Temple, Connie Hwang (Zoom), David Barnard (Zoom), Deanne Giffin, Irina Raven, Jackie Vega (Zoom), Jazmin (Zoom), Jodie Shikuma (Zoom), Karishma (Zoom), Katrina Stortz (Zoom), Kristina Johnson (Zoom), Maggie Rinow (Zoom), Mark Mesina (Zoom), Milad Mahur (Zoom), Nisha Elgaaen (Zoom), Raj Bhardwaj (Zoom), Sandra Gutierrez (Zoom), Sarah Rhodes, Shikha Tikku (Zoom), Silvia Adamcova (Zoom), Smyth Campbell (Zoom), Stephanie Lee, Tatyana Leskiewicz, Ximena Costa (Zoom).

Welcome

- Heather Salter welcomed everyone to the meeting.

Prior Meeting Minutes

- There was a revision to the draft minutes. Under the Executive Board Elections meeting item, regarding signing authority on bank accounts instead of Dave Barnard, it should be changed to show Sandra Gonzalez. The revised May 2022 meeting minutes were reviewed and approved.

Financial Report/Budget Update

- Yotam Levine reported August 2022 financial results

Income: Dollar a day at 94%
Matching gifts at 59%
Total income YTD: \$100K vs budget of \$176K (57%)

Expenses We funded Instructional Assistants (\$9K), and
: Garden Education (\$6.5K)
Teacher material funds (\$2K)
School Activities: Ice Cream Social, Welcome
Back Café, upcoming Movie Night (\$4K)
Total Expenses YTD: \$23K vs. budget of \$230K (10%)

Net Cash Available (08/31/22): \$344K

Faculty Reports

Kindergarten and 1st Grade

- Kindergarten—Social Emotional Learning (SEL), writing journals with snap words
- 1st Grade—practicing sight words, using Engage NY for math, learning number bonds, science—learning about plants

2nd Grade Report

Second Grade:

- Plural nouns
- Number bonds
- Art-Monet, Rembrandt
- STEAM rotation

Ice cream social was great. Thank you to the parent volunteers.

Mrs. Giffin 3rd, 4th, and 5th Grade

Third Grade:

- Getting the new science materials
- Earth science—learning about weather and climate

Fourth Grade:

- Learning about rocks and erosion

Fifth Grade:

- Solar system
- Outdoor Education information meeting this Thursday
- Excited for Movie Night
- Next Tuesday—Family Engagement Night

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Principal's Report

- Movie Night is this Friday. Opening at 7PM, movie after it gets dark. Fifth grade families are setting up a snack shack with all proceeds going to Outdoor Education. Round Table will be selling pizza with a portion of sales going to Outdoor Education.
- Staffing—interviewed two lunch supervisors, interviewing Friday for the Instructional Aide position.
- Starting September 17, volunteers will not need to be vaccinated.
- This Thursday, there will be a fifth grade parent meeting on Google Meet.
- Picture Day is September 20.
- There will be drones at school to monitor safety around the school at arrival and dismissal.
- For school pickup, there will be two signs distributed for families. A sign should be placed on the dashboard with the student's first name and grade.

Committee Reports

Community Service Day—Kristina Johnson provided an update. Konstella has information. Signup is at www.walnut-creek.org/service. Mrs. Burns is looking at taking out the juniper in the front of the school. Looking for a volunteer with a truck to take some items to Heather Farms Park. There was a question about whether the paw prints around school need to be repainted. Volunteers can also clean up trash in the field and wipe down playground equipment.

Spirit wear is in process. It is currently delayed.

Birthday books—it can be difficult sometimes to purchase books under \$15, something to look at for next year.

Safety around campus—parent volunteer is needed.

Fundraising/2023 Auction Planning—Dory Barnard mentioned Dollar a Day has met its dollar goal, but not at 100% participation goal yet. Spring Auction will be held Saturday, April 15.

Walk-A-Thon—Heather Salter mentioned that it will be called the Rock and Roll A-Thon. It will be held November 5. Justine Houser will be working with Stacy Scanlan on it.

After school enrichment—It is kicking off this week.

Fall Fest—It will be held October 22. Fifth graders will be doing a haunted house. Mrs. Burns is part of the team. Volunteers are needed. There was a budget of \$1K last year (not all receipts were submitted). There was a request to increase this year's allocation to \$3K. Motion: increase budget to \$3K, passed with two abstentions.

Walk or Bike to School Day—It will be held October 5. Street Smarts will be providing bundled items. Teachers will share the participation rate so it can be shared with others.

Fall Book Fair—It will be held September 23-30.

New Business

Mrs. Giffin mentioned that there was a staff meeting on August 17. There are some requests from teachers for: possibly a shed by the playground to house the ball cart and other playground equipment to manage the clutter, storage piece for some classrooms, and five trikes for kindergarten at an estimated cost of \$269 plus tax. Motion: approve up to \$2K to buy five new trikes for kindergarten, passed with no abstentions.

Meeting adjourned.