

# BANCROFT ELEMENTARY SCHOOL, PARENT FACULTY CLUB (PFC) MEETING MINUTES **FINAL**

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**March 9, 2021, 7pm @ Zoom Video Conference**

The meeting was called to order by PFC President Sarah Rhodes at 7:00 p.m.

## EXECUTIVE BOARD MEMBERS IN ATTENDANCE

Sarah Rhodes / President	Mrs. Dunn / Principal
Heather Salter Vice President	VACANT / VP Fundraising
Dory Barnard / VP Communications	
Ben Nie / Treasurer	
Cyndi Joly / Financial Secretary	
Jennifer Enson / Parliamentarian/Historian	
David Barnard / Recording Secretary	

## OTHERS PRESENT

Agam Patel, Alice Burns, Alisa Kutsel, Alyson Ogden, Amanda Markwith, Andrea Chertoff, Angela Sandoval, Ashley Rho, Catherine Beier, Deanne Giffin, Deborah Meister, Diane Quinn, Ely House, Emily Andrews, Eric Kyono, Hoi Ri Moon, Irina Rivera, Jacqueline Sindoni, Jeff and Roma Villafania, Jen Faught, Jennifer Liu, Jessica Hoversen, Jessica Palomino, Jessica Walsh, Jihye Kwak, Jodie Shikuma, Kaitlynn Salmon, Katie Brown Davis, Katie Ugarte, Kelly Mullarky, Linda Kikorian, Lucas and Florencia, Maria Bagley, Mariam Raouf, Mary Anne Parker, Meleah Hall, Melissa Johnson, Mrs. Cromwell, Mrs. Lee, Mrs. Stiles, Ms. Hoover, Neerav Mehta, R. Baez, Roshini Greenwld, Stacy, Tal Shwarzman, Tom Walsh, Xian Lian

## Welcome

- Sarah Rhodes welcomed and thanked all for attending.
- Special Thank You to Katie Brown Davis for February's Teacher Appreciation Lunch

## Prior Meeting Minutes

- February 2021 meeting minutes were reviewed & approved.

## Treasurer's Report

Ben Nie provided the financial summary as of end of February 2021

<b>Income:</b>	Dollar a day at 109%
	Matching gifts at 205%
	Walk-a-thon (Move-a-thon) at 244%

**Total income YTD:** \$105K vs budget of \$76K (139%)

**Notes:** \$436.59 from Darlene Von Library Fund remaining balance. Added to Library Reserve Funds. Darlene was a first grade teacher at Bancroft who loved reading. When she passed away her family made a generous

donation to the library. Mrs. Gay (Bancroft's former librarian) helped process this last transfer.

**Expenses:** Checks written for Library Furniture invoice, Tax prep, Teacher materials, Quickbooks fees, etc.

**Total Expenses YTD:** \$64K vs. budget of \$90K (70%)

**Net Cash Available (2/28/21):** \$219K

**Cash Balance Jun 2021:** \$172K assuming no additional income (goal exceeded)

**Additional Chromebook Replacements:** \$48K (within next two years). Unit cost increased from \$240 to \$275.

**Remaining Strategic Funds:** \$124K

**Meeting to draft 2021/2022 proposed budget tentatively scheduled for Tuesday 3/23**

**Budget Requests (no written proposals):**

- I-Ready
- Air Purifiers
- Additional Funds
- International Day for end of April

#### **Nominations Committee**

- Reviewed purpose: present a slate of candidates for board positions
- Reviewed openings
- Asked for assistance in forming committee; Heather Salter to be joined by Dory Barnard
- No date scheduled for meeting

#### **Faculty Reports**

##### **Ms. Parker Kinder & 1st Grade**

##### **Kindergarten and First Grade**

Thank you to the PFC for the wonderful lunch from the restaurant "Lettuce" in Walnut Creek! It was such a treat to have the sandwich and soup! The teachers were so grateful and it was so tasty and delicious! Thank you, Katie!

We agree with 2nd, 3rd, 4th and 5th grade teachers about having Air Purifiers in each classroom. Also we would like to have the I-Ready program/assessments.

-Finished Assessments for Trimester 2 and we are starting Trimester 3.

-Both K & 1st are doing writing projects,

-STEAM projects, Science projects, Math using addition and subtraction and many March activities are planned such as Leprechaun activities for both Kindergarten and First Grade.

- March activities include project-based learning activities for Weather such as snow, rain and rainbows

-Project-based learning activities with animals, butterflies, caterpillars and more

First Grade did a week of special 120 Days of School Celebration Activities for our first grade Math Standards the first week of March.

First Grade has a "Live Farm Virtual Field Trip with the Dairy Council" tomorrow, March 11th!

#### **Shout Outs:**

Thank you to Mrs. Burns for the Garden Activities and all the time and effort in preparing these activities to send home for our students.

Thank you to the fabulous art lessons from Ms. Alisa. The children in Kindergarten and First Grade are enjoying the art lessons and are looking forward to our lessons this week and the weeks to follow!

Thank you PFC and Mrs. Gomes and Mrs. Dunn, our kids are enjoying the READ ACROSS AMERICA Challenge and are looking forward to Mrs. Dunn's Story night March 17th! Keep Reading Bancroft!

### **Ms. Andrews 2nd & 3rd Grade (not presented at meeting)**

#### **2nd Grade**

Math- Time, money, fluently adding/subtracting using mental strategies, add and subtract with regrouping of three digit numbers

Reading- Fiction/Non-Fiction, Writing- Informational and opinion pieces

Read Across America Month: Friday, 3/12: Character Dress Up Day, Wed. 3/17: Wear Green!, Friday. 3/26: Wear a clothing item from a place you have visited

#### **3rd Grade**

Math- Identifying equivalent fractions, comparing fractions

Writing- Narrative and Free Verse Poetry, Reading- Fairy tales, poetry, expository text

Skills- repetition and rhyme, cause & effect, metaphors, identifying theme

STEAM- Spanish: students individually built a balloon air propelled car while learning about kinetic and potential energy

Field Trips: We attended a virtual FT to a dairy farm with the Dairy Council of California, our upcoming field trips are to Ardenwood Historic Farm and a Spanish/English FT with the California Academy of Sciences for a three part series on the Coastal Redwoods

#### **Thank you:**

Ms. Alisa for teaching art appreciation!

Mrs. Burns and Ms. Gomes for putting together the Read Across America goodie bags and for the upcoming author visit!

Mrs. Lee and the Dianne Adair staff for being so organized and wonderful with our students who attend the program!

Noon Supervisors who help out the teachers on campus!

#### **Announcement:**

Ms. Hall (2/3 combo teacher) and a couple of teachers wanted to share the idea of an International Day at the end of April that would happen during the day. Look for further communication about this as she is in the planning stages of it with Mrs. Dunn.

#### **PFC Requests:**

We would love to have the iReady program in Reading and Math for all students.

Mrs. Hall (2/3 combo teacher) would like the PFC to consider purchasing schoolwide FIRST Inspire Kits (tech/engineering challenges). She is willing to put together a presentation to explain the program. \$1,000 will provide enough materials for 144 students. It can also provide opportunities for students to work together in teams and problem solve in both their first AND second language.

## **Ms. Giffin 4th & 5th Grade**

Thank you Katie for the wonderful February Luncheon from Lettuce. It was amazing and so appreciated.

All have been doing assessments, with challenges of distance learning, and preparing report cards which are available Friday.

5th grade students are currently participating in Rights, Respect, and Responsibility (formerly Family Life) during zoom meetings.

Teachers are all anticipating reopening and plans which will be formalized once we have clear direction.

### **PFC Support possibilities:**

Air purifiers for each classroom. This would be very beneficial for spring return and also smoke days that may come again in the fall.

iReady lessons and diagnostics. We realize how beneficial this was for consistent assessing format and comparing of scores.

We may need sets of white boards and/or clip boards to use for distant/outdoor lessons and replace some which were sent home with students and may have gone missing.

### **Thank you to.....**

Amazing Ms. Alisa and zoom art lessons

Mrs. Burns for zoom visits, garden journals, at home activities, and lemons!

Ms. Gomes for engaging library lessons and Read Across America.

Mrs. Smythe for music lessons adapted to distance learning.

### **Committee Reports**

Green Team (Angela Sandoval)

- Presented Earth Day Challenge (April 19-26) funded by Recycle Smart's k-5 Waste Warrior Grant (\$1,000).
  - Presentations:
    - A Little Food Waste Leads to a Lot (K - 2nd)
    - Food Waste Hurts Our World (3rd - 5th)
  - Lesson Plans: Zero Waste Sorting and Where does our food come from?
  - 1 Week Earth Day Challenge (in classrooms and/or family participation)
  - Order Compost Pail (Free for families to get started reducing food waste)
- Mrs. Burns indicated the Garden would like to play a role in Earth Day activities
- Alisa Kutsel indicated Art Appreciation would like to play a role as well

Garden (Mrs. Burns)

- Another seed give away from three different companies: 1,500 seed packets
- Trout Egg Updates
- If back in-person in April, there will be cooking & tasting in the Garden

#### Art Appreciation

- Every class in every grade is scheduled
- Additional PFC funds are providing materials
- Return to school plans are unknown

#### Dine to Donate

- Gotts Roadside: all-day dining (Wed 3/24)
- Kendra Scott: Online (Tues 3/23 - Wed 3/24)

#### Outdoor Ed Fundraiser for 4th Grade (next year's 5th grade)

- Chef Jeff & Roma making food boxes for pick-up (Monday 3/29) for \$15 each:
  - Chicken enchiladas, rice, veggies, chips & salsa

#### **Principal's Return to School (Mrs. Dunn)**

(Answers to questions in the form of updates based on input from parents)

Facilities: Need MERV 13 filters

Recess: Playground Structure will be open for students

Parent Survey Results:

- 400 students to return for hybrid
- 200 students opted for 100% distance learning
- 23 have not responded

Hybrid:

- Time can't be used for new instruction
- Time can be used for enrichment
- Time can be used for re-teaching
- Time can be used for Social Emotional Learning (SEL): pandemic, fires, riots
- District provided framework; teachers given flexibility

B Pod's Air Conditioning has been replaced

Recess:

- Under discussion
  - 4 quadrant blacktop
  - Teacher supervision
  - Playground structure will be by sign-up
    - Fogged in the morning

Group A & B Considerations:

- Keeping siblings together in same group
- Last Name (alphabetical)
- Diane Adair in one group (A or B)

When are decisions binding?

- When the compact is ready
- No date yet

Return Dates (potential)

- K - 2nd: March 22nd
- 3rd - 5th: Following Week

Additional Considerations:

- All students with same teaches, unless blocked by union

Meeting to discuss return scheduled for 3/16

- MDUSD Board Trustee for Area invited: Cherise Khaund

PPE (Personal Protection Equipment)

- Masks
- Face Shields
- Gowns
- Gloves

Students will be spaced; no plexiglass at student tables/desks